

École Marlborough School
PAC General Meeting Minutes
Monday, October 26, 2020, at 7p.m.
On Zoom



Attendance

Parents: Emre, Sylvia, Adriana, Aileen, Cecilia, Chieko, Christine, Connie, Katherine, Lori, Mihos, Moneefa, Narendra, Patrick, Shelley, Lily, Shelley, Tim, Trinath, Winnie

PAC Executives: Lily Ruan (Chair), Tommy Chu (Treasurer), Minami Calvo (DPAC)

Marlborough Staff: Karen Floyd (Principal), Sheila Rawnsley (Vice-Principal), Francine Giacomazza (Head Teacher)

Agenda Items

1) Welcome and introductions – Lily Ruan

- We would like to begin by acknowledging that the land on which we gather is unceded territory of the Coast Salish Peoples, including the territories of the Musqueam, Tsleil Waututh and Squamish Nations.
- It has been 8 months away from last PAC General Meeting. I'm glad to see school reopened and things are getting back to normal.
- PAC Executives, Marlborough Staff's introduction

2) Principal's Report – Karen Floyd

- Current student population: (photos posted on school webpage)
 - Students attending – 710
 - Students in Transition – 182
 - Students @ home for medical reasons – 26
 - Students @ home learning (DL) – 22
 - Students homeschooled by parents – 2. For a total of 236 students
 - We have quite a few new students @ Marlborough
 - Mid-November return date is just around the corner, so we can expect more students to return to classrooms.
 - The District is working on a What Next? plan for students who are not wanting to return to Marlborough by the Dec. 18th date. We expect to hear the Next Steps plan in early December.
- Pumpkin Patch is coming up on Wednesday, Oct 28th rain or shine. Every student will have a chance to visit our Marlborough Pumpkin Patch. A huge thank you to PAC for paying for the pumpkins this year. We really appreciate this as we are trying to not handle and collect money.
- Halloween
 - Ideas for celebrating Halloween – costumes (no weapons, no cultural costumes)
 - No food can be shared; please leave treats at home
- Reporting this school year
 - Burnaby School District is part of a Ministry of Education Pilot Project
 - This year, you will be receiving 2 Formal report cards (like last year) on Feb 26th and June 29th and 3 informal reports
 - #1- Parent as Partners interviews Oct 1st & 2nd.
 - #2- Interim report on Nov. 26th will go home (focused on LA & Math)
 - could be a 1-page report with student's progress and areas requiring support
 - could be an electronic communication, ie. Fresh Grade; classroom blog; portfolio
 - parent/teacher/student conference via Zoom

- #3 – Student Led Conferences – we have scheduled for April 29th
- Indigenous Annual Plan by Sheila Rawnsley
 - Marlborough has been working hard on Indigenous Education over the years, including Professional Development for staff; learning about, and giving, land acknowledgments, singing the Coast Salish anthem, recognizing Orange Shirt Day, lessons on residential schools.
 - This year we will be working with April Strickland, our Indigenous Resource Teacher, to add resources and books by Indigenous authors, learn about Coast Salish Art and learn how to give personalized land acknowledgments.
 - Our theme this year is: *Learning requires exploration of one's identity* (First People's Principles of Learning); we will be discussing anti-racism as it relates to identity. We will also be looking at outdoor learning and the land as an identity.
 - We are grateful to our Indigenous lead teacher, Alison Johnson, for her guidance over the years.
- Covid-19 notification by Fraser Health
 - Fraser Health contacts the school dist. Superintendent
 - Superintendent calls Principal with process & plan moving forward
 - Principal sends letter to all parents in the school asap
 - Principal calls PAC Chair
 - District sends Custodial team into school immediately to Chlorox classroom(s)
 - Once letter has been sent out to parents, Fraser Health then lists the school under the Fraser Health Region School Exposures Web Resource (their website link on our district website)
 - Fraser Health does not name the person (staff or student) who tested positive. If you hear any conversation around who people suspect it may be. Please remember that we can only report the facts that we know and are given to us. Everything is confidential!!!
 - If you have any questions or concerns, please call school at anytime

Q: Does school have any extracurricular plans this year, such as clubs, field trips, Quebec trip?

A: There will be no extracurricular plans for this year so far. Some classes may have walk field trips.

Q: When will the portables be completed?

A: There are 5 portables on the East grounds. The 3 on the upper East field are Before & After School care.

Completion should be completed within the next 2 weeks. Please contact Burnaby Neighbourhood House if you have any questions about vacancies and waitlists. The lower 2 portables on the East field are Infant and Toddler care. Please contact the Burnaby Neighbourhood House for information.

Q: Covid-19 questions

A: Please see above notes on procedure if school receives a positive notification from Fraser Health.

3) PAC Chair's report – Lily Ruan

- In 2019-2020, PAC has successfully run Hot Lunch, Spirit Wear and Fruit & Veggie programs.
- PAC has raised more than \$6500 (net) funds from Hot Lunch and Spirit Wear programs in 3-4 months.
- Big thanks to all volunteer parents, students, and PAC program coordinators: Dora, Diana, Dominique and Sweetie. We could not do this without your help.
- PAC has cleared out all outstanding payments and solved the problems that have been carried over from previous years. Thank you, Tommy, for your hard work.
- PAC supported our school in 2019-2020 by
 - Field trips (\$6130)
 - Recess sport equipment to all classes (\$4338.76)
 - Classroom supplies/consumables to all classes and ESL classes (\$4500)
 - Family in need at Christmas (\$650)
 - Maple cookies at winter carnival (\$200)
 - Gardening at east side (\$216.46)
 - Contacted with Burnaby Traffic Department regarding to road safety in school areas
- PAC supported school in this September and October by
 - Contacted T&T Supermarket and received 10,000 disposable face masks for school

- In-school field trip Pumpkin Patch (\$1750)
- Playground Enhancement at east side - adding new outdoor play and learning circle /stone benches (ongoing)

4) Treasurer's Report – Tommy Chu

- As at Oct. 17, 2020, there are \$28,891.90 in Gaming Account and \$4192.22 in Income Account.
- Current PAC financial situation is very healthy.

Q: What are Income Account and Gaming Account?

A: Income Account is the one holds PAC fundraising money; Gaming Account is the special account just for the BC government grant. There are criteria for Gaming fund. Generally, the fund in Gaming Account only can be used for extracurricular activities, such as field trips.

Q: Does the Gaming Grant come on a calendar year basis? Can it be carried forward?

A: Gaming fund comes every year and can be spent within 3 years.

Q: How does PAC raise fund?

A: According to current protocol, non-essential adults are not allowed to enter school buildings, so parents can't come to school for volunteering. All PAC programs are cancelled until further notice.

Q: When does PAC decide how to use the fund?

A: PAC usually discusses annual budget in the first General Meeting every year and asks for approval from all parents.

5) PAC Executive Election

- Congratulations to new PAC Executives
 - Chair – Lily Sharma
 - Vice-Chair – Sylvia Kovacikova
 - Treasurer – Patrick Hung
 - Secretary – Emre Duygun
 - DPAC Representative – Manami Calvo and Adriana Constantinescu
- Ms. Floyd thanked for previous PAC Executives

Meeting adjourned at 8:05 pm.