

École Marlborough School PAC General Meeting Minutes

Wednesday, February 9, 2022 – 6:30 pm-8:00 pm
Via Zoom



Attendance

Parents: “35/N”, Amber Martinez, Andrea L, Debby Y, Fatuma, Silvia G, Winnie C.

PAC Executives: Gadis Setiaputri (Chair), Antara Deb (Vice Chair), Patrick Hung (Treasurer), Manami Calvo (Secretary), J (DPAC),

Regrets: Mariah Battison (DPAC), Mill Tsang (Secretary and CPF Rep)

Marlborough Staff: Karen Floyd (Principal), Francine Giacomazza (Vice-Principal)

Agenda Items

1) Welcome - Gadis Setiaputri (Chair)

2) Chair’s Report– Gadis Setiaputri (Chair) –

Chair motions the approval of the Jan 12, 2022 Meeting Minutes PAC GM meeting minutes. Seconded by Secretary (Manam Calvo).

Redeeming book credit from scholastic

PAC has bought Maple Cookies and has dropped off at school for distribution at carnival on Friday, Feb 11.

Forming of Marlborough Grade 7 Grade Committee

- At the November meeting we collected the names of parents who are interested in helping organize Grade 7 grad celebrations. We will be contacting these parents to see if they are still interested in being a part of the Grade 7 grad committee. We will also be sending out an email shortly to invite any other Grade 7 parents who may be interested in joining this committee. If you are interested please look out for this email or email the PAC inbox (marlboroughpacd41@gmail.com) and we will pass on your contact information to the Grade 7 grad committee. We are still not sure what kind of celebrations can be planned for the Grade 7 grads due, to the health restrictions, but the grad 7 grade committee can discuss ideas of what can be planned with current health restrictions as well as ideas of what can be planned should the health restrictions be lifted.

3) Vice Chair Report -Antara Deb (Vice-Chair)-

PAC exploring fundraising activities but due to health restrictions there is nothing concrete planned. If health restrictions lift PAC may reach out to volunteers for fundraising (i.e. hot lunch, etc.).

Return-It Can/Bottle Recycling

There is one way you can contribute – Marlborough families can return their empty cans and bottles at Return It - Bottle Recycling and donate recycling fees to the school PAC account. PAC will be sending out instructions on how to do this shortly to all parents.

4) Canadian Parents for French (CPF) Report- Manami Calvo (Secretary)

Meeting Notes from last CPF Meeting:

Date : Jan 12, 2022

a. French Lessons via Zoom-Done

- Target: All parents
- eFlyer sent to parents
- Tue and Wed nights
- sign up link at Event Brite

b. French Book Readings via Zoom-Done

- Target: K-G2 students
- eFlyer sent to parents
- Every Thursdays in Feb at 6:30-7:00pm
- sign up link at Event Brite

c. Book Subscription-Done

- Orders arrived and distributed

d. Teacher Resource Grants-Submitted by Principal

- \$250 grant per school
- waiting for approval from CPF

e. French Festival-flyer will be sent

- up to \$100 purchase movie for film festival (2 movies per school)
- Hype it up to the school eg. show for Carnival week
- Schools to pick their own movies to purchase
- mini flyer will be sent to school

f. Summer Camp-TBC

- We will decide next meeting
- Tentative date Aug 8-12/ Aug 15-19 2022

g. CPF BBQ

- Proposed date for June 18th

h. Next Meeting

- Feb 9th, 7:30pm

5) Treasurer's Report -Patrick Hung (Treasurer)

See attached Financial Statement.

Cheques received form Burnaby school district and Purdy's.

Bank balance - \$49,000

We have to vote on purchase of thermos bottles – increase budget by \$100 as thermos bottles came out higher than budgeted. Increase from \$2200 to \$2300. Motion passed (no objections from parents).

6) DPAC Report – J (DPAC Rep)

See attached DPAC meeting minutes.

Karen Floyd confirmed that Marlborough received 4 air scrubbers/cleaners in the school

Karen Floyd reported that there were no updates about regarding the Jan 17 2022 provincial order about teacher vaccinations' being rolled out.

Automated School Attendance & Parent Notification

J asked about the possibility of Marlborough school implementing automatic attendance tracking and text message updates to parents whose kids are reported as absent. Can we find out if My Ed portal has these capabilities?

Karen Floyd- Karen has escalated to school district and they are looking into whether Marlborough can enter into a pilot project to try new capabilities.

Next DPAC meeting: Feb 28, 2022

7) Principals' Report -Karen Floyd (Principal) and Francine Giacomazza (Vice-Principal)

Karen:

Carnaval started on Tuesday with a virtual assembly.

Flannel Shirt Day (Tuesday), Blue and White Shirt Day (Weds), Scarf, Tuque and Boot Day (Thrs), and Funny Hat Day (Fri).

Maple cookies, bought by PAC, will be distributed on Friday by Bohomme.

Francine -

A lot of work with Black History Month

Classes reading Anti-Racist Baby

Lunar New Year celebrated

Kindness month/pink shirt day- calendar of goals of kindness.

Bathroom mirror positivity – positive messages on mirrors

Pink shirt day – all students invited to wear Pink Shirt

Feb 25 – Pro D Day

Teachers attending virtual session -keynote talks/speakers:

- Looking at Indigenous Voices
- Approaches on indigenous education
- Kevin Lamoureux- creating inclusive spaces for all

Report Cards:

Going home March 9-11

Progress report- formal report

All subjects will be reported on.

Parents will be able to book a meeting with teacher.

Feb is registration month for Burnaby Schools.

Just because a child has a sibling in the school doesn't mean they don't have to register.
Late French Immersion (Grade 6) registration- late registrations will be put on bottom on list.
If you have any questions, please contact the school. There is
30 spots for late French Immersion spots
40 spots for K French Immersion
Only those that get into the program will be contacted
French Immersion lottery will be done on March 4 and phone calls will be made

Our full time counsellor retired at Christmas (Gina). School hasn't been able to find a replacement yet. Our part time counsellor, Monique, has increased her assignment to a 0.8. We will have another staff member (who has training) help with some duties to allow Monique to concentrate on counselling duties.

Monthly newsletter- We will post our Feb newsletter on March 11. Next newsletter will be April .

8) Other Business

Q- Did we lose any counselling staff?

A-No, Monique was a 0.4 before and Marlborough has lost a division so our counsellor position is at the same level.

Q- Is the process for applying for Kindergarten to first apply online to your English catchment school and then your catchment area French Immersion.?

A-Yes, first apply online to reserve a spot at your English catchment school and then your catchment area French Immersion.

Q- Is there any way we can verify that we completed the application properly?

A-You can call Julia the office if you want to verify.

Q- Is the Quebec trip for Grade 7 parents a definite no?

A-Yes, likely it will be a no. There will be some communications at end of Feb. Currently there are no overnight trips allow in the district.

Q- When should parents call the school if their child is late?

A- After 9am, after the announcements are done. Students that are late will get a late slip (or welcome slip).

Q- How many late slips does the school hand out daily?

A- A lot of slips are handed out daily.

Meeting adjourned at 7:39 pm.

Next PAC Meeting Weds, April 13, 2022 at 6:30-8:00 PM in person (if health restrictions allow). Gadis to contact Karen/Francine a few days before the meeting to determine if meeting will be online or in person.

Ecole Marlborough Elementary PAC
2021/22 Financial Statement (Feb. 9, 2022)
 For the Fiscal Year ending August 31, 2022

	<u>Approved Budget</u>			<u>YTD Actual</u>	<u>Including</u>
	<u>Non-Gaming</u>	<u>Gaming</u>	<u>Total</u>	<u>(Feb. 1, 2022)</u>	<u>Pending</u>
REVENUES					
Burnaby School District (Parent Advisory Funds)	\$ 277.97	\$ -	\$ 277.97	\$ -	\$ 275.42
Community Gaming Grant	\$ -	\$ 18,820.00	\$ 18,820.00	\$ 18,820.00	\$ 18,820.00
City of Burnaby Parks Grant	\$ -	\$ -	\$ -	\$ -	\$ -
Fundraising Income	\$ -	\$ -	\$ -	\$ -	\$ 747.74
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 277.97	\$ 18,820.00	\$ 19,097.97	\$ 18,820.00	\$ 19,843.16
EXPENDITURES					
Families in Need	\$ 650.00	\$ -	\$ 650.00	\$ -	\$ -
Fundraising Expenses	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -
Garden Supplies	\$ 400.00	\$ -	\$ 400.00	\$ -	\$ -
Gift Cards	\$ 240.00	\$ -	\$ 240.00	\$ -	\$ 240.00
Miscellaneous Expenses	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 19.17
Refreshments	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 58.20
Staff Appreciation	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
BCCPAC Membership	\$ -	\$ 150.00	\$ 150.00	\$ 75.00	\$ 75.00
Field Trips	\$ -	\$ 20,225.00	\$ 20,225.00	\$ -	\$ -
Grade 7 Graduation	\$ -	\$ 600.00	\$ 600.00	\$ -	\$ -
Maple Cookies	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Outdoor Playground Enhancement	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 2,850.75
Pumpkin Patch*	\$ -	\$ 2,850.00	\$ 2,850.00	\$ -	\$ 2,850.00
Thermos Bottles for School Spirit Events**	\$ -	\$ 2,300.00	\$ 2,300.00	\$ -	\$ 2,296.72
Consumables	\$ -	\$ -	\$ -	\$ -	\$ -
E.L.L. Consumables	\$ -	\$ -	\$ -	\$ -	\$ -
Extracurricular Sports Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Spring Dance	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 3,490.00	\$ 31,325.00	\$ 34,815.00	\$ 75.00	\$ 8,389.84
Excess (Shortfall) of Revenues over Expenditures	-\$ 3,212.03	-\$ 12,505.00	-\$ 15,717.03	\$ 18,745.00	\$ 11,453.32
Cash on hand					
At beginning of period	\$ 3,229.98	\$ 26,930.52	\$ 30,160.50	\$ 30,160.50	\$ 30,160.50
At end of period	\$ 17.95	\$ 14,425.52	\$ 14,443.47	\$ 48,905.50	\$ 41,613.82

*Amended from \$2,600 to \$2,850 on Jan. 12, 2022

**Amended from \$2,200 to \$2,300 on Feb. 9, 2022

Bank Account Balances (Begin)

Gaming Account	\$ 26,930.52	\$ 26,930.52
Income Account	\$ 2,870.45	\$ 2,870.45
Fundraising Account	\$ 0.15	\$ 0.15
Membership Shares	\$ 359.38	\$ 359.38
	\$ 30,160.50	\$ 30,160.50

Bank Account Balances (Ending)

Gaming Account	\$ 45,675.52	\$ 37,678.05
Income Account	\$ 2,870.45	\$ 3,300.82
Fundraising Account	\$ 0.15	\$ 0.15
Membership Shares	\$ 359.38	\$ 359.38
	\$ 48,905.50	\$ 41,338.40

DPAC Meeting Minutes – Marlborough DPAC reps - January 17, 2022

All subjects seemed to be around Health & Safety:

1) Pandemic Response Update by Gina Niccoli-Moen (Superintendent) & Russell Horswill (Secretary-Treasurer).

- Since January 10th, planning for potential functional closures in case of insufficient staff.
- Referred to Burnaby School District Communicable Disease Prevention COVID-19 Staff Handbook.
- School will archive lessons and materials online as part of the preparation and planning, and professional development, in preparation for functional closures.
- No more contact tracking for positive cases (in school or elsewhere in BC)
- "Close contact" = person you live with or have intimate contact with
- Fraser Health is tracking illness-related absences
- Note: Had a Covid-denier voice his opinions a bit, but was not a problem
- Balancing noise from air filter systems with desire for cleaner air in classrooms
- The district identified 320 classrooms in the district in need of air scrubbers. They ordered 350 that arrived that week. Classrooms that already had the initial air cleaners got a second smaller one and big spaces such as libraries got two. How many did Marlborough receive?
- Suggestion for parents to have more input into decisions, e.g. exploring semester system for high schools for covid flexibility

2) Question about how Jan 17 2022 provincial order about teacher vaccination will be rolled out. Gina Niccoli-Moen will advise - not yet known. [covid-19-pho-order-school-staff.pdf \(gov.bc.ca\)](https://www2.gov.bc.ca/gov/content/education-training/schools/health-safety/covid-19-pho-order-school-staff.pdf)

3) School Traffic Safety:

- No-Drive policy proposed by Ashley Sandquist (DPAC Chair) for one school with Gary Wong (Traffic & Safety Committee Meeting). Sperling?
- School Streets Program discussed. Referred to Jen Mezei.
- School Street video played (showing School Streets Program at Lord Roberts School in Vancouver)

Karen and Francine- Arrow street would be the best for a “no car” zone. District tends to value more voices from Parents, rather than Principals. Numbers help. Get more Parents involved in voicing concerns to District. Principals feel they're not able to do anything more on this.

4) Automated School Attendance & Parent Notification discussed.

Request for information around capabilities for our current attendance system (MyEducationBC) to automatically notify parents in a timely manner if their child is absent. Jen Mezei (District Board Chair) offered to bring the subject to Gina & Russell. Karen asked Roberto Bombelli (Assistant Superintendent) about this and requested similar system that Burnaby Secondary Schools already have in place, whereby a Phone Program that is connected to MyEducationBC automatically/quickly calls parents if their child is absent from class. Roberto advised Karen they would not be willing to explore these system capabilities

at this time. Karen is following up with Patrick on the Technical Support team. PAC/ Parents are welcome to revisit this from a Student Health & Safety perspective, in the event that a child is dropped off at school, but hours later, is reported absent, with no follow up.