

École Marlborough School PAC General Meeting Minutes

Wednesday, November 3, 2021 – 6:30 pm-8:00 pm
Music Room – West Building



Attendance

Parents: Ivy, Joe, Alain, Dnya, Lori, Todd, Tony, Lily, Mill, Roberta, Bruno, Felipe, Birgit, Silvia, Monika, Jing, Ferestch, 19 parents

PAC Executives: Gadis Setiaputri (Chair), Antara Deb (Vice Chair), Patrick Hung (Treasurer), Manami Calvo (Secretary), J (DPAC), Mariah Battison (DPAC),

Marlborough Staff: Karen Floyd (Principal), Francine Giacomazza (Vice-Principal)

Agenda Items

1) Welcome, Introductions and Chair's Report– Gadis Setiaputri (Chair)

Chair motions the minutes. Seconded by Patrick Hung, Treasurer and Birgit Brunner (parent).

2) Principal's Report – Karen Floyd (Principal)

1. Earthquake Drill -inside Drop Cover and Hold tomorrow, Nov. 4th -the next one will be in the spring and it will be an outside evacuation drill.
2. Parking update - the entrance to the lower parking lot off of Dover is being looked at by the School District and the City of Bby to enlarge it so the turn in is safer.
3. Gr 4 & 7 FSA testing period - Oct. 4-November 12th. Results will be sent to parents early December.
4. Gr. 4 & 7 Student Learning Survey will be taking place from January-April 2022.
5. Four capital projects@ Marlborough - all "green" initiatives
 - a. New heating system in East bldg. -project complete winter break
 - b. Ventilation and heating in both bldgs. - started in the west bldg replacing all the vents, temperature controls, etc. Project will take about 4-6 weeks.

- c. Lighting- LED lighting with capacity sensors in each room - lights work based on
 - d. The natural light in the room - turn on and off automatically
 - e. Solar panels on the West gym will be installed as soon as they arrive.
6. Remembrance Day Virtual Assembly - link sent out to parents in the evening to view student performances.
7. Pro-d Day on Nov. 26th - Teachers will be working on Indigenous Education (Story & Identity) and French Immersion teachers will also be attending a session on oral language in the afternoon.
8. Interim Reports go home on Dec. 3rd - Very similar to last year's first progress report - focus on literacy & Numeracy and areas requiring further growth. Next progress report is just before spring break, which will be a formal report of all subjects taught.
9. Primary Winter Concert - will be a virtual concert with a link to be sent to primary parents for viewing.
10. Pumpkin Patch thank you to Roz, Lori, Zahida, Laura, Christine, Fatuma, Cassandra, & Mamiko for volunteering in the kitchen preparing the hot chocolate for all 930 Huskies. The students loved the hot chocolate and marshmallows!

3) PAC Vice-Chair Report - Antara Deb (Vice Chair)

PAC is brainstorming of ways to fundraise.

Some ideas include:

- Bottle drive
- Donations
- Hot lunch – If Jan looks like okay with Covid and we have enough parent volunteers.
- Purdy's chocolate (for Easter time)

We want to encourage parents to contact us if you have any ideas for volunteering

Q- Will there be any selling of Spirit wear this year?

A - Yes, PAC is discussing this. Karen Floyd- School will be happy do run it if PAC does not. We have lots of families who are in need and we would like to fundraise for them.

Q- Are we able to use school grounds for fundraising? For example, craft fair for kids.

A: Yes, as long as school administration (Karen and Francine) are there to open the gates. Parents would need to be there with their kids.

Q- Why can't we do any fundraising before December? For example poinsettias?

A – Gadis – This may be possible, up to the vendor. PAC will look into this.

Please sign your name on the sheet and we will collect the names and email all parents volunteer

4) Treasurer's Report - Patrick Hung (Treasurer)

Present budget – see attachment.

This year is different – unknown whether we will be able to fundraise.

PAC applied and received Gaming Grant of \$18, 820.00.

Expenditures- historically PAC has provided what is on Teacher's Wish List. However budget is divided up into Gaming and Non-Gaming (Income) funds- Gaming funds has restrictions on what we can spend. We cannot purchase items on Teacher's Wish list from Gaming funds. If we are able to fundraise and add more funds to the Income Fund we can amend the budget to include further items we can buy. .

Update on Outdoor Playground:

Patrick, Karen and Francine went to Northwest Landscape and found alternative rocks for outdoor seating. We can do this with budget of \$5000

Question from parents re. Outdoor Playground:

Q- Will the rocks need to be cut for the kids to sit on?

A: No, we will pick out rocks that are naturally flat, for kids to sit on.

Last three items on budget (Consumables, ELL consumables, Extra curricular sports equipment) - Expenditures for these items will be a bit more than our revenue. Therefore, at the moment, we cannot commit to purchasing these.

Questions from parents re. Consumables:

Q- If fundraising goes well, will we look at funding the consumables.

A - Yes, we can't fund consumables through gaming fund but we can if we add money to our income fund through fundraising.

Francine – Spring dance will be cancelled so you can remove it from budget.

Motion to remove spring dance - Motion to approve budget changed. Manami moved and Sylvia seconds. Unanimous vote (18 people approve, not abstains or votes against the motion).

Q- Will we have a deficit?

A - No, end of period cash will be 15K

5) DPAC Report - J, Mariah Battiston (DPAC Representatives)

DPAC had a meeting on September 21, Oct 5, and Oct 18

First meeting was introductory meeting- brainstorming in small groups. Discuss DPAC objectives.

Oct 5 – PAC 101 Workshop

Oct 18 – PAC Treasurer Workshops

2022 DPAC Meetings scheduled for - Jan 17, Feb 28, April 4, May 16. April 4 will be the budget and consultation meeting and May 16 will be the AGM.

6) Other Business

Q- Will there be more parking spots for parents after the parking update.

A-No, they will just be re-allocated for traffic slow. It will be safer. We are creating more staff parking.

Q- Does band activities in the morning cut down on parking crunch in the morning?

A - Not really, as it is just grade 7 students and it is a voluntary activity.

Putting up chains can be a deterrent for vandalism.

Q- Is Marlborough looking to get a rainbow (LGVTQ) cross walk

A – Staff would like to have a rainbow crosswalk on school grounds

Q- Is Yearbook in this year?

A – No, producing a yearbook is very labour intensive and we have decided it would not be possible this year.

Q- When we Grade 6/7 vaccinations (MMRI, Tetanus) occur?

A - They are scheduled for Nov 15.

Meeting adjourned at 8:15 pm.

Next PAC Meeting Weds, January 12, 2022 at 6:30-8:00 PM via zoom