

École Marlborough Elementary PAC General Meeting Minutes

Monday, January 23, 2023 – 6:30pm- 8pm

Location: West Building Library



Attendance

PAC Executives:

Patrick Hung (Chair)
Antonio de Almeida (Vice-Chair)
Mariah Battiston (DPAC Representative #1)
Tanja Ivkovic (DPAC Representative #2)
Shanshan Wu (Secretary #1)

Marlborough Staff:

Bruce Cornell (Principal);

Parents: 21 additional parents

Regrets:

Florence Dompas (Treasurer)
Mill Tsang (Secretary #2 & CPF Representative)
Francine Giacomazza (Vice-Principal)

Agenda Items

1. Land Acknowledgement
 - We acknowledge and thank the Coast Salish Nations of the Musqueam, Tsleil-Wauthuth and Squamish on whose traditional territories we teach, learn and live.
2. Chair's Report
 - Welcome New Principal, Bruce!
 - We completed 3 fundraising events and raised about \$6,000! WE have 3 more fundraising events planned. The funds will be used this year & next for various initiatives that help the school, teachers & kids! The next event that PAC will contribute to will be Carnaval with the Maple Cookies.
3. Principal's Report
 - School Org Update
 - 986 students
 - Full in grade 7, 3, 1
 - Only 1 seat in grade 2, 4, 5 and 6
 - Carnivale
 - Feb 6 – 10
 - Feb 6 @ 1:00 Burnaby Fire Department is booked with truck for BonneHomme – Opening Ceremony
 - Mon – Blue and White, Tue – Flannel, Wed – Scarf/Boot/Toque, Thur – Winter Sport Day, Fri – Funny Hat Day

- Closing Ceremony 1:00 on Friday Feb 10
- Utensils
- Please remember to send utensils with kids. The school is starting to run out of and will not be replenishing once they are out. A reminder will be sent out.
- West Coast Recess/Lunch
 - Students will continue to go out in all types of weather and parents are asked to send kids dressed appropriately
 - Having a change of clothes in their backpacks will save time calling home for extra clothes
- Emergency Preparedness
 - Drills have been taken place in the past
 - A second round of Emergency Drills in March/April will be discussed with the Health & Safety team

4. DPAC Report

- Presentation from Russell Horswill – Secretary Treasurer of Burnaby School District
 - Discussed the Long-Range Facilities Plan for the district
 - They are following a community engagement strategy and having an open house over four different dates to accommodate the different regions of Burnaby
- The Kingsway South date will be February 1 st , 2023 from 5pm – 8pm at the District office at 4054 Norfolk in the Board room
 - Will be comprised of info boards for the public to view on capital project proposals.
 - These include but not limited to boundary change considerations in following regions.
 - Brentwood Town Centre (schools: Kitchener Brentwood Park & Parkcrest)
 - Taylor Park and Stride Avenue
 - 12 th Avenue and Edmonds
 - New schools site considerations –
 - Bainbridge (old Dairyland site near Seaforth/Sperling/Montecito)
 - Cameron - Lougheed Town Centre Development
 - Brentwood Town Centre Development
 - Maywood – Metrotown Centre Development
 - Updated new Stride Elementary school.
- There will be an email coming out to all families in the district to share the open house dates and give a brief overview of information.
- In addition to these, survey will be available online as well, so that those who are unable to come to the open house can provide their input.

Presentation from Nick Christofides from Safe and Caring Schools with the Burnaby District

- Discussed what they do and who they are from those that work within schools to those that do outreach and the range of responses that they provide – a link to be provided to the entire presentation at a later date.
- Discussed Progressive Discipline Focus when an incident occurs at school, the focus being:
 - Discussion; Mediation; Restitution
 - Three-tiered approach (Universal; Targeted and Intensive support)
- Discussed factors to look for to avoid critical incidents in your child / students such as online habits, communications, connections etc.

- This opened up a discussion and questions for Nick around promoting healthy online habits and setting boundaries as well as information around critical incidents that might occur at schools and the sharing of information that can/should be provided by the district and the timing of such information such as at the beginning of the school year

After presentations DPAC Chair opened break-out rooms for discussion of Emergency Preparedness in preparation for next months presenter, Terry Gomez, the Health and Safety officer for the District.

- The main questions that arose was around who is responsible for the upkeep and maintenance of the Emergency supplies
- Also what constitutes an emergency in terms of what we should be preparing for
- Suggested that we add things such as the recent Heat Domes or power outages.

5. CPF Report

- French Film Festival will take place on Feb.10 at Silver City of Metrotown. School is in the process of arranging this field trip. More details to come.

6. Treasurer's Report

- Financial Statement for the period ending Jan. 20, 2023
- Budget Amendments:
 - Consumables, from \$0 to \$4,100 (Non-Gaming). As funds are now available from fundraising initiatives, the PAC Executive proposes to fund teachers for consumable expenses (things teachers often spend on materials for the kids that come out-of-pocket) **APPROVED.**
 - ELL/LSS Consumables \$0 to \$450 (Non-Gaming). **APPROVED.**
 - Fundraising Income from \$1,000 to \$42,000 (Non-Gaming). This is primary clerical in nature, as the PAC Executive were not sure at what level fundraising would occur this school year. We now have a better idea of expected income & expenses. **APPROVED.**
 - Fundraising Expenses from \$1,000 to \$29,000 (Non-Gaming). **APPROVED.**

7. Fundraising

- Hot Lunches
 - Upcoming PAC Hot Lunch is on Jan. 25, 2023
 - Grade 7 Graduation Committee is planning a Pizza Day on Feb. 14, 2023, and a Hot Dog Day on April 12, 2023
 - PAC will organize further hot lunches in May & June.
- Purdy's Christmas fundraising exceeded our target, and we are planning to run Purdy's Easter fundraiser. Thank you to all of you who took part in our campaign!
- Grade 7 Graduation Committee had a successful Popcorn Fundraiser on December 16, 2022
- Book Fair is being considered for spring.

8. **THANK YOU** to all the volunteers!

- Purdy's Christmas Fundraiser: Debby, Paddy, Roz, Sherry, and Tanja
- December Hot Lunch: Debby, Sherry, Antonio, Paddy, Connie, Terence, Shanshan, and Patrick

9. Adjournment