

**École Marlborough Elementary  
PAC General Meeting Minutes**  
Monday, October 24, 2022 – 6:30pm to 8:30pm  
*Location: West Building Library*



**Attendance**

**PAC Executives:** Patrick Hung (Chair)  
Antonio de Almeida (Vice-Chair)  
Florence Dompas (Treasurer)  
Tanja Ivkovic (DPAC Representative #2)  
Shanshan Wu (Secretary #1)

**Marlborough Staff:** Karen Floyd (Principal)

**Parents:** 7 additional parents

**Regrets:** Mill Tsang (Secretary #2 & CPF Representative), Mariah Battiston (DPAC Representative #1), Francine Giacomazza (Vice-Principal)

**Agenda Items**

1. Land Acknowledgement
  - We acknowledge and thank the Coast Salish Nations of the Musqueam, Tsleil-Wauthuth and Squamish on whose traditional territories we teach, learn and live.
2. Welcome Tanja Ivkovic to the role of DPAC Representative #2 .
3. Chair's Report
  - PAC has been busy getting organized and initiating activities. We've started working on Hot Lunch and other fundraising initiatives. We're actively looking for volunteers to help organize. If you are interested, please let us know! We finish the period ending Oct. 18, 2022, with about \$45,000 in the bank accounts. The majority of that is in the Gaming account, which has restrictions on use. Some upcoming activities where you will see PAC funding at work will be the Pumpkin Patch and sports teams!
4. Principal's Report
  - Fruit and Veggie Program in October
  - Pumpkin Patch on Oct. 28
    - Dress up properly for the weather, like raincoat, boots
    - Check with your teacher for the outside schedule
    - PAC will provide hot chocolate outside
    - Students could bring pumpkin back to school

- Halloween celebration on Monday Oct. 31. Students could wear their custom to the school
- Christmas Concert on Dec.7 and 8

## 5. DPAC Report

- In person meetings: this is being looked at, the idea is to have hybrid meetings. Right now, Burnaby Central Secondary School does not have that option.
- Parent Information Events: if PACs have topics that they would like to see covered, contact DPAC
- Show & Tell: nothing at this point, as it is still early in the school year.
- The issue of traffic safety was brought up by one of the schools. PAC was hoping to use funds to hire extra traffic/crossing guards which cannot be done, as PAC funds cannot be used for hiring of any staff. One of the Trustees explained this is an ongoing issue between Schools- School Board and the City of Burnaby, as it is the City that provides the funds to the School District to hire the guards and appoint them to schools as needed. There are not enough funds to hire enough guards. Marlborough parents shared their concerns about traffic safety especially on the Royal Oak and Dover Street intersection.
- Next meeting: Nov 21, 2022. There will be a Mental Wellness Presentation prior to the DPAC meeting.

## 6. CPF Report

- Ecole des loisirs
  - already sent the number of fliers required to CPF Burnaby
  - subscription order forms will be distributed to FI students soon
- Theatre la Seizieme
  - each school will be able to apply for 50% of the cost of the performing arts activity of their choice up to \$500. This is a one-time grant for the year.
  - more details are coming from CPF
- Patinage avec Bonhomme
  - Dec 3 or 10th
  - Location TBA: Scotia Barn, 8 Rinks
  - skating free for members
- French Film Festival
  - meeting to discuss time and date, and how to get it going
- French lessons for parents
  - Geatan Wed/Thurs Nov- Feb, with break for Christmas/New Years
  - flyer and eventbrite coming soon
  - Price difference for members/nonmembers
- Grants from CPF
  - CPF French Language Literacy Initiative
  - Performing Arts Grants - Due Nov 30<sup>th</sup>
  - CPF Burnaby French Teacher Resource Grant - Due Jan 31

## 7. Treasurer's Report

- Financial Statement for the period ending Oct. 18, 2022
- Approved Budget Amendment: Increase New Sports Jerseys to \$4,000
- 3 Bank Signers:
  - Florence Dompas (Treasurer)
  - Antonio de Almeida (Vice-Chair)
  - Patrick hung (Chair)
 Manami Calvo (former Secretary) to be removed

## 8. Fundraising

- Hot Lunch
  - Vendor: Fuel Catering (easy to order and run, more options on menu, one stop shop)
  - Every 3-4 weeks if it's possible
  - Date options: Nov.21 and Dec.15
- Donations – Information about donations will be shared through website and letters
- Creative Kids Artwork
- Purdy's (Christmas & Easter) – A parent volunteered to run the Christmas fundraiser.
- Other Potential ideas: Mabel's Labels, Scholastic Book Fair, Gift Card Sales, CouponBooks– Need Volunteers to Organize

9. Future General Meeting Dates:

- Wednesday, November 30
- Monday, January 23
- Monday, February 27
- Wednesday, April 26
- Wednesday, May 24 (AGM)

10. Adjournment