

École Marlborough School PAC General Meeting Minutes

Wednesday, September 28, 2022 – 6:30pm to 9:00pm

Location: West Building Band Room & Library



Participants

PAC Executives: Patrick Hung (Treasurer & Interim Chair)
Mariah Battiston (DPAC Representative)
Mill Tsang (CPF Representative & Interim Secretary)

Marlborough Staff: Karen Floyd (Principal)
Francine Giacomazza (Vice Principal)
Jackie Cummings (Head Teacher)

Parents: 25 Parents

Agenda Items

1. Land Acknowledgement
 - We acknowledge and thank the Coast Salish Nations of the Musqueam, Tsleil-Wauthuth and Squamish on whose traditional territories we teach, learn and live.
2. Principal's Report
 - Enrolment Update
 - 980 students in 41 divisions. The district had to create an additional 16 classrooms on the Monday that we moved into our classrooms.
 - Full in most grades; Had to create a waitlist of students in our catchment waiting to get into a classroom
 - New teachers : Mr. Hoffard, gr 4; Mme Keefe, gr 3 Frlmm; Mme Loewen, gr 1 Frlmm; Ms Pagnucco, gr 2/3; Ms Pelletreau, job sharing with Mrs. Wrinkle, gr. 6/7
 - Waiting to hire a teacher for a gr. 3 class in the West bldg. The new teacher will be in Ms Kazuta's classroom while she is on Educational Leave, and she returns April 1st next year.
 - Welcome to Marlborough – Sept 7th
 - Feedback from parents felt positive. Students were engaged in various activities.
 - 20 gr. 7 leadership students support the event. They did a great job supporting the new kindergarten huskies.
 - Parent as Partners
 - We appreciate how difficult the week was with the Monday and Friday days off and 2 x early dismissals.
 - School Based Team will have meeting with every classroom teacher to go through the classroom composition and from there we set schedules for ELL & Learning Support
 - Attendance
 - Please call school number if your child is going to be absent

- Medical Alerts
 - Please let us know if your child has a new allergy or medical condition.
- WestCoast Recess & lunch
 - Bring extra clothing (even intermediates) trying to avoid calling home for clean clothes
 - Please send your child dressed appropriately (hoodies aren't great in the rain)
- FSA gr. 4 & 7 parents
 - Sending home notices about FSA testing period Oct 3-Nov 11th
 - All students must write the Reading, Writing, Numeracy tests (electronic and written), unless your child is an ELL learner or has a learning disability or if parents send us a note excusing their child from the testing
 - Tests are marked by Burnaby teachers. Results go out to parents before Christmas time. Our classroom teachers don't use the test results in anything of their assessments (doesn't have anything to do with their report card marks/comments).
 - The results are ranked by Fraser Institute and made public.
- Pumpkin Patch - Friday, October 28th in the afternoon
 - Looking for volunteers to help make the hot chocolate and deliver outside in the thermos'
 - Will ask each child to bring \$2 to donate
 - This will be a rain or shine event. Parents are welcome to visit us outside.
 - The results are ranked by Fraser Institute and made public.
- Fruit & Veggie Program
 - F & V program is back at Marlborough.
 - Fruit/veggies are delivered to the school 2 x mo. On Tuesdays.
 - Looking for parent volunteers to help sort fruit/veggies into the division crates.
 - More info to come Monday Oct. 3rd.
- Husky Happenings!
 - Cross country season is wrapping up and Volleyball is starting
 - Leadership opportunities—primary lunch monitors, office monitors, Paws for a Cause

3. Last Annual General Meeting Minutes

- Motion : Tanja
- Second : Mariah
- Favour : All parents participants
- Pass on last AGM minutes

4. DPAC Report

- Re Schedule meeting on Oct 4th,
- meeting on Zoom, 3rd Monday, cancelled in last meeting, last for an hour or two generally
- next meeting Oct 4th, superintendent, school trustee in District
- PAC 101, link to be sent on next Monday
 - Introductory meeting, 6-7pm via Zoom
 - PAC 101, 7pm via Zoom

5. Treasurer's Report – 2021/22 Financial Statement

- no fund raising activities last year, mainly from gaming grant, \$20 per student
- Treasurer went through item by item
- Consumables, used by teachers in classroom
- Floor comments,
 - Distributions of flyers on ground to parents will help to raise awarenesses of parents
 - Numbers of field trips (educational purpose), depends on the teachers / fundings
 - Cash online for donations purpose, credit card accepted
 - Over \$20, tax receipts available
 - Clearly present the purpose of fund raising activities, reasons for cancellation, templates available from Patrick
- Motion : Casssandra
- Second : Antonio
- Favour : All parents participants
- Pass on PAC financial statement Year 2021/2022

6. CPF Report

- Meeting via Zoom held on Sept 21, 7:00pm
- Discussed list of activities to be held in this school year
 1. French Lessons for Parents
 - will continue in this school year
 - Details to be announced
 2. Skating with Bon Homme
 - Target to hold skating in December
 - Details to be announced
 3. Ecole de Loisirs books
 - CPF Reps to message their schools how many students in each division to receive fliers for the order
 4. French Film Festival
 - To be discussed at Oct meeting
- Next meeting dates on Oct 12 or 13 via Zoom

7. New Executive Members

- Motion - Patrick
- Second - Mariah
- Favour - All parents participants
- Pass the list of executives
- 2022/23 PAC Executives members as follow,
 - Chair, Patrick Hung
 - Vice-Chair, Antonio de Almeida Neto
 - Secretary, Shanshan Wu, Mill Tsang
 - Treasurer, Florence Dompas
 - DPAC Representative, Mariah Battiston, vacancy
 - CPF Representative (Non-voting member), Mill Tsang

8. Treasurer's Report – 2022/23 Annual Budget Discussion

- Floor Comments
 - Hot lunch - Hot topic and popular
 - Frozen Food - Fund raising income
 - New jersey - only for G4 - 7 students, how about use this budget for building fence on Arrow Street for day care students - safety concerns
 - ✓ Mme Floyd : Requests to School District, not PAC fund raising
 - No tree / shade in East field
 - ✓ Mme Floyd : Primary use for Marlborough students and parents, and playground enhancement grant to apply this school year
 - Scholastic Book Fair, like a pop up store, parents can buy and donate books through the book fair
 - Fund Raising Committees to recommend to PAC for fund raising activities
- Motion : Tanya
- Second : Mariah
- Favour : All participants of parents
- Pass on PAC Annual Budget Year 2022/2023

9. Adjournment – Executives to discuss next Executive Meeting date

- Agreed to hold PAC executive meetings after monthly DPAC and CPF meeting, in order to capture all discussed items by reps to spread of messages on timely basis
- Executive meetings on 3rd week of the month, General meetings on 4th week of the month