

**École Marlborough School**  
**PAC (Parents Advisory Council) General Meeting Minutes**  
*Monday, February 27, 2023 – 6:30pm ~ 7:30pm*  
Location: Zoom (online)



**Attendance**

**PAC Executives:** Patrick Hung (Chair), Florence Dompas (Treasurer), Mariah Battiston (DPAC Representative #1), and Tanja Ivkovic (DPAC Representative #2)

**Regrets:** Antonio de Almeida (Vice-Chair), Shanshan Wu (Secretary #1), Mill Tsang (Secretary #2 & CPF Representative)

**Marlborough Staff:** Bruce Cornell (Principal)

**Parents:** 15 additional parents

**Agenda Items**

1. Land Acknowledgement
  - We acknowledge and thank the Coast Salish Nations of the Musqueam, Tsleil-Wauthuth and Squamish on whose traditional territories we teach, learn and live.
2. Chair's Report
  - We held another Hot Lunch in January with the next planned for next week. Efforts have begun for the Easter Purdy's Fundraiser and the portal is now open for orders. Proceeds from these fundraisers are used to help the kids, teachers, and school. PAC recently funded the purchase and procurement of the maple cookies for Carnaval!
3. Principal's Report
  - School Org Update:
    - As of today, there are 988 students enrolled.
    - grade 7, 3, 1 are full
  - Carnivale:
    - Was a huge success, great fun event for students and staff
    - Thanked PAC for support with providing the maple cookies
  - Utensils:
    - Please remember to send utensils with kids. The school has run out and will not be replenishing. PAC was asked to consider helping.
  - Kindergarten Registration:
    - Tomorrow is the last day for our Registration month
    - The cut off for French Immersion is at 6:00 pm tomorrow.
    - Lotter for French is on Friday, families will be notified by spring break
    - Numbers are high for FRIMM and late FRIMM

- Our K numbers are on track for in the high 60's
- Basketball:
  - Thank you to Ms. Dare, Ms. Nelson. Mr. Diaz, and Mr. Chiu for coaching.
  - The kids had a great season and represented the school well.
  - Boys Competitive team lost in the finals to Seaforth and our Girls Competitive team finished 4th.

#### 4. DPAC (Burnaby District Parent Advisory Committee) Report

- DPAC meeting was held yesterday, February 21<sup>st</sup> from 7pm – 9:30pm in a hybrid format – in person and online (Teams).
- “Emergency Preparedness and Response” was presented by District Health and Safety Manager Terry Gomez
  - The presentation covered shared responsibility around emergency preparedness and response, kit supplies and resources.
  - Earthquake preparedness is a responsibility that has to be shared by the families, school, PAC, community, school district, municipality and province.
  - District is responsible for practicing for emergencies: “Schools will annually practice eight emergency drills under a variety of circumstances, including six evacuation drills involving a fire, earthquake (drop, cover and hold on) or environmental emergency, one Lockdown drill, and one Hold and Secure drill.”
  - Terry added that schools should also have a Release exercise that parents will take part in.
  - Kit supplies include the mandatory Earthquake kit supply that is provided by the district and an optional Emergency kiosk that PAC can contribute to.
  - Once available on DPAC website the presentation will be shared with PAC and the parents.
- “Pre-budget presentation” was presented by Deputy Secretary-Treasurer, Ishver Khunguray
  - Key points: Significant enrolments growth in this year, additional Teachers and Educational Assistants hired, higher replacement costs due to staff absences, inflationary cost pressures, and facility capacities challenges in schools leading to infrastructure costs.
- Show and Tell included a special mini presentation by Trinity Bissett on Emergency Preparedness
- Next meeting date is Monday, April 17th, 2023, at 7:00pm – Venue TBA – Topic: Budget

#### 5. CPF (Canadian Parents for French) Report

- Last CPF meeting was held on February 2, 2023

- The only topic was the French Film Festival on February 10<sup>th</sup>. (Free for members, fee for non-CPF members)
- The following was discussed:
  - time for volunteers to arrive
  - an overview of flow on Feb 10
  - logistics arrangements for schools and students
  - housekeeping highlights, eg, which schools to which theatre for the show, coffee, and snacks

- Nancy passed the cheque \$1,500 (fee of the show for non-CPF members) to CPF rep last week.
- Appreciation treats for all CPF rep in Burnaby chapter is taking place on February 22.

## 6. Treasurer's Report

- Budget has been updated with new items such as hot lunch, maple cookies for the Carnival week, teachers' consumables, and ELL consumables.  
Changes in Financials as of Feb 22<sup>nd</sup>:

- Hot Lunch Jan 25<sup>th</sup> profit \$1,415.83
- Maple Cookies for the Carnaval \$200.76
- Consumables \$4,100.00
- ELL Consumables \$450.00

## 7. Fundraising

- Next Hot Lunch is on March 8, 2023.
  - Last day to order is March 1<sup>st</sup>, 2023
- Purdy's Easter Fundraiser
  - The Easter campaign was launched on Friday, February 17<sup>th</sup>, and will run until Monday, March 13<sup>th</sup>.
  - Our campaign goal is \$1500, 25% will go back to our school.
  - Coordinators are Tanja and Christine
  - Grade 7 Graduation Committee will have a Popcorn Fundraiser on March 10, Hot Lunch in April and Magic Show in May (dates to be confirmed)

## 8. General Meeting on **Wednesday, April 26, 2022**

- Agenda
  - i. Land Acknowledgement

- ii. Principal's Report
- iii. Chair's Report
- iv. Treasurer's Report
- v. DPAC Report
- vi. CPF Report