



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

PAC General Meeting
Tuesday, October 24th, 2023, from 6:30pm – 8:00pm
Location: Online (Zoom)

Attendance

PAC Executives: Tanja Scekcic Ivkovic (Chair), Cassandra Vandusen (Vice-Chair), Florence Dompas (Treasurer), Mariah Battiston (DPAC Representative #1), Lily Sharma (DPAC Representative #2), Debby Yao (Secretary #1), Ajlin Mehmedi (Secretary #2), Mill Tsang (CPF Representative #1), Emre Duygun (CPF Representative #2),

Regrets: Gigi Ng (Member-at-large #1), Akshay Shekhawat (Member-at-large #2)

Marlborough Staff: Bruce Cornell (Principal), Francine Giacomazza (Vice-Principal)

By Invitation:

Agenda Items

- **Welcome & Land Acknowledgement** by Tanja Scekcic Ivkovic (Chair)
Tanja welcomed all the parents and read the land acknowledgment.

“We acknowledge and thank the Coast Salish Nations of the Musqueam, Tselil-Wauthuth and Squamish on whose territories we teach, learn and live.”
- **Agenda** was approved.
- **Minutes of the Annual General Meeting** that took place on September 26th, 2023 were approved
- **Principal’s Report** (Bruce Cornell)
 1. Introduction
 2. School Org Update
 - a. 1040 students
 - b. 44 divisions with the new class added in September
 - c. School continues to get more registrations on a weekly basis
 3. Staffing
 - a. All vacant positions have been filled.
 - b. Last teacher to start is Ms. Geary who begins on Monday.
 4. Cross Country
 - a. Thank you to Ms. Dare, Ms Bucovaz. Ms. Pagnucco and others for coaching. The students have been practicing hard and will be going to their first meet at Burnaby Lake on Thursday
 - b. Thank you to Ms. Zappone and Ms. Ng for coaching the girls and boys volleyball teams this year. The season started quickly after cross country ended.
 5. Pumpkin Patch
 - a. Pumpkins are ordered and will be delivered between 9:00 and 9:30am
 - b. Rosemary, Head Teacher, has buddy groups organized.
 - c. The students will come out at three times, one before recess and two after lunch



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- **Chair's Report** (Tanja Scekcic Ivkovic)

- Our first General Meeting in the new school year was held on September 26th at 6:30 – 8:15 at the West Building Library
- October 30th Pumpkin Patch & Hot Chocolate Event: PAC will be paying for the pumpkins and hot chocolate and will be hosting the Hot Chocolate event taking place after the students have picked their pumpkins. With a higher number of students and higher costs of the event, PAC is asking the families to contribute \$1 towards this event. Donations are being collected this week, until Friday, October 27th.
- MunchaLunch <https://munchalunch.com/home.html>: this school year PAC will use the MunchaLunch platform for hot lunch, and possibly other fundraisers. Parents need to register.
- Hot Lunch - November 16 (Thursday) and December 14 (Thursday) – Fresh Slice Pizza: Parents will be able to pay for the hot lunch on MunchaLunch platform and are encouraged to pay for both dates at the same time, so that we can save money on processing fees. Last day to order for November is November 12th, for December it's December 10th. There are no refunds, and no late orders. If a student is sick, parents are welcome to come to the school and pick up their lunch. Please email marlboroughpacd41@gmail.com for any questions.
- Fundraisers:
 - Mabel's Labels (ongoing) - This is our ongoing fundraiser. Parents can order any time, and have their labels delivered to their address. 20% goes back to PAC. We received a \$103.50 cheque. Our campaign name is "Marlborough School (Burnaby)" and the link is <http://campaigns.mabelslabels.com/>
 - Christmas Purdy's Campaign (New) - Our traditional campaign will launch on Friday, November 3rd and will run till Monday, November 27th. Delivery will be between December 4th-8th and pickup is the week after, or earlier depending on the delivery date.
 - Created by Kids <https://www.createdbykids.ca/> - application was closed, so we were too late for Christmas. We are looking at doing it in Early Spring
 - Scholastic Book Fair – We are looking at late February 2024. It is still to be confirmed.
 - PAC Facebook Account: PAC would like to have a Facebook Account and use it as a Virtual noticeboard, for easy and timely information sharing with the families. Bruce will check with the School Board for guidelines.

- **Treasurer's Report** (Florence Dompas)

- Monthly Update
- Gaming Grant Update - \$19,600 grant received
- Our ending balance is \$34,338.60
- New signing officers (Tanja and Emre) will be meeting with a bank representative.



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- **DPAC Report** (Mariah Battiston and Lily Sharma)
 - Tuesday October 3rd – PAC 101 / Vendors' Fair
 - Monday October 16th – Education Technology Presentation / General Meeting
 - Next Meeting and Treasurer's Workshop is on Monday November 20
 - PAC 101 (Report by Lily): -
 - Understanding Parents' role in supporting K-12. Every parent/guardian is and should be engaged in the PAC role.
 - Be the advocate for issues and concerns raised by the School parents/guardians
 - Maintain PAC budget, be transparent, account for every small or big spending, timely report the budget in General Meetings
 - Maintain a good working relationship with the school admin
 - Be the owner of the PAC constitution and by-laws- Read, Review, and modify where required as per the constitution and by-laws
 - Involve school parents/guardians in any fund-raising effort, explain the objectives, and be transparent about the sale proceeds
 - Communicate and reach out more to school parents/guardians.
 - Resolve any issues and conflicts with Roberts's rule.
 - Timely schedule and conduct PAC meetings, adhere to timelines, and share meeting notes and decisions
 - Significance of BCCPAC and subscription.
 - Community Gaming Grant remains under the management and control of PAC/DPAC who are responsible for using, maintaining, and accounting as per the terms and conditions of the Community Gaming Grant Program.
 - good presentation by DPAC members about the PAC - represent the parents issues, keep good terms with parents and school
 - How PAC should be handling the budget, discussed with parents during General Meeting, to achieve certain goals, be transparent with parents
 - Last year's PAC 101 presentation is available on schools website
- October 16th - Presentation from District Principal for Digital Education about Digital Education and Citizenship General Meeting (Report by Mariah)
 - Digital Literacy: the interest, attitude and ability of individuals to appropriately use digital technology and communication tools to access, manage, integrate, analyze and evaluate information, construct new knowledge, create and communicate with others
 - Digital Citizenship: a set of skills for thinking critically, behaving safely, and participating responsibly in the digital world.
 - Basically the district is rolling out Digital literacy and Citizenship competencies for grades 4 to 12 to help promote:
 - "knowing how to use digital tools to create original content"
 - "knowing how to use digital tools to share content with an audience"
 - "knowing how to verify online content"
 - "knowing how to engage with others and conduct oneself online"
 - That's the basic content. There will be lessons available online for teachers to integrate into their classrooms. Bruce added that Marlborough teacher have done this already.



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- As for the DPAC business meeting, it was short with voting on a couple financial costs and an update to the meeting last time promising that they will get it together. Treasurer's workshop is the next meeting on November 20th followed by regular business meeting.

- **CPF (Canadian Parents for French) Report (Mill Tsang & Emre Duygun)**
 - Last meeting was held on September 27th
 - Membership Drive
 - Welcome new FI students' Parents to join CPF members
 - Flyers will be sent to families in Oct 2023
 - Ecole des loisirs
 - Flyers for subscription of French book, to be distributed in Oct 2023
 - Fetes des Arts (Theatre la Seizieme)
 - Subsidies from CPF for French teachers to organize French-related activities, eg, puppet shows in French, gallery visits in French, etc.
 - Details for applying for grants will be sent to school admin/FI teachers in Oct 2023
 - Patinage avec Bonhomme (Tentative in Dec 2023)
 - French Film Festival (Tentative in the week of Feb 5, 2024)
 - French lessons for parents (Oct / Nov is online now)
 - CPF Summer BBQ (Tentative in June 2024)
 - French Summer Camp (Tentative in Aug 2024)

- **Grade 7 Graduation Committee** - not formed yet, Vanessa L. did run the two fundraisers for them.
 - Sun-Oka Fruit Farms (Closed) - \$914 (cheques in 2-4 weeks)
 - Neufield Farm Frozen Goods – is open for ordering

- **Quebec Trip Committee**
 - Meeting scheduled for Oct 25th at 6 pm
 - Forms have been sent out to parents
 - Formed WhatsApp group for parents to brainstorm for fundraising ideas
 - Cost of the trip per child is \$3,400

- **Health & Safety/Grounds Improvements**
 - Parking lot safety (Dover Street): Cassandra (Vice Chair) shared the what she's observed over the last few weeks.
 - Bruce is working with Nick Christofides from School District
 - There are still issues such as: kids keep moving 2 blue cones, parents scream at kids, 2 kids almost got hit, etc
 - Kids commute or walk to school program has been brought up
 - Educating kids to stay away from the parking lot, look around not dash through.
 - Follow up with City about the speed limit.

- **Questions & Answers**



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- Fundraising - Return it Depot, was it considered (Mariah might be able to help connect with the PAC member who created the account)
- **Next General Meeting** is on Wednesday, November 30th 2023 at 6:45 – 8:15pm (Zoom) Time was moved to 6:45pm to allow more parents to join in.

Future Meeting Dates:

January	Tuesday, January 30 th (TBC)
February	Wednesday, February 28 th (TBC)
April	Tuesday, April 30 th (TBC)
May	Wednesday, May 31 st (in person)

-----Meeting Adjourned at 8:00 PM-----