



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

PAC General Meeting

Tuesday, January 30th, 2024 from 6:45pm – 7:45pm

Location: Online (Zoom)

Attendance

PAC Executives: Tanja Scekcic Ivkovic (Chair), Cassandra Vandusen (Vice-Chair), Debby Yao (Secretary #1),
Regrets: Florence Dompas (Treasurer), Akshay Shekhawat (Member-at-large #2), Mill Tsang (CPF Representative #1), Emre Duygun (CPF Representative #2), Mariah Battiston (DPAC Representative #1), Ajlin Mehmedi (Secretary #2), Gigi Ng (Member-at-large #1), Lily Sharma (DPAC Representative #2)

Marlborough Staff: Bruce Cornell (Principal), Francine Giacomazza (Vice Principal)

Parents: 13

Agenda Items

1. Welcome and Land Acknowledgement
2. Agenda was approved.
3. Minutes from November 29th meeting approved.
4. **Principal's Report** (Bruce Cornell):
 - School Org Update
 - 1046 students
 - Continue to grow and add students every week
 - Basketball
 - Thank you to Mr. Dias and Ms. Davis for coaching the boys basketball team and Mr. Hoffard and Ms. Dare for coaching the girls team. Both teams are doing really well and we look forward to seeing them grow and develop this season.
3. District Update
 - With a continued projection for higher enrollment, there will be another project beginning here in mid May.
 - We will be gaining two rooms from the DLRC area that face the track and field
 - They will also contain three universal washroom, more details to come
 - Carnival
 - Is up and going this week
 - Opening Day Ceremony went well but we unfortunately missed the fire truck! All three trucks at the hall were out and the truck the BFD diverted to help us got called out to an incident
 - We continue to have activities and theme days this week including French Folk Dances, Scarf, touque and gloves day, winter sports jersey/clothing day and our closing ceremony



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- **Staffing Update**
 - Currently have posting out for Ms. Tang's class
 - Hope to be hiring for the position this week to allow a transition time for the two teachers.
- **Chair's Report** (Tanja Scekcic Ivkovic):
- Hot Lunch was on Th, Nov 14. Divisions 3, 5, 6 helped with the delivery. Thank you to all the volunteers: Ajlin, Arezoo, Brad, Cassandra, Gigi, Paddy, Roz Sima, Sunita, Yulia, Tanja. We collected the juice boxes, and Paddy took them to Return It and got \$30.20 to be deposited to PAC Account.
- **Fundraisers:**
 - Mabel's Labels update (a cheque to \$103.25 was issued and mailed on Oct 23 (Tanja deposited), \$ 79.94 was issued Dec 18. – it hasn't arrived yet)
 - Christmas Purdy's Campaign (launched on Nov 3, closed Nov 27th; delivery was on Dec 4, Pickup on Dec 5 & 6) Cheque \$1,209.60 arrived and was deposited (Tanja) Thank you to Paddy, who helped with sorting, and Debby who helped with pick up on Day 1!
 - Appreciation Treats and Coffee for the staff on Dec 20th. Tanja bought and arranged. Emre brought some additional treats as a gift. Cost \$149.85, Tanja to be reimbursed. Bruce and Nancy helped with the coffee. Thank you!
 - PAC Facebook Account – Gigi worked on this during the Christmas break.
 - Deposited cheques and cash for PAC, Grade 7 and Quebec Trip fundraisers.
 - PAC received \$128 donation through SCO (School Cash Online) Thank you!
 - Scholastic Dollars – Tanja placed an order for the library (\$166.25)
 - Maple Cookies for the Carnival - \$200 budgeted, Mariah has approached SaveOnFoods about donation to cover the difference. We also need more boxes (100) as the number of students increased since last school year.

Treasurer's Report (Florence Dompas - absent):

- **Monthly Update:** There has been no change on income. School cash online have been used up.
- Tanja explained the need to increase the budget for maple cookie from \$200 to \$250 due to inflation was motioned by Debby and seconded by Cassandra. Budget amendment approved.



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DPAC Report (Mariah Battiston):

The last DPAC meeting was held on January 15th. There was a presentation presented by School Board representatives for the Treasurer's portfolio and finance related issues for PAC. They discussed Community Gaming Grants, fundraising funds and reporting, etc.

They discussed what we can and can not fund. For example: if we were to do a technology fundraiser it could not be for computers, laptops, ipads etc. as there is a security component associated with these, however we could fundraise for a new PA system.

There is no offsite fundraising for PAC initiatives with alcohol with some exceptions decided by the school board. Also if we want to purchase something bigger for the school, we should go through the school board as they have access to bulk discounts and we save the GST/PST.

Slides will be coming out with the full presentation that can be shared or if anyone has questions please let me know.

As for the General meeting portion of the evening, things are still in flux but they did vote in 2 more executives for the 2 positions that will become vacant January 31st as 2 members are stepping down.

CPF (Canadian Parents for French) Report (Mill and Emre):

- Budgeted for Arts performance, French books, field trips.
- Confirmed with our Principal, Feb 9th is marked down for FI students to enjoy the free film show at SilverCity Metrotown. Students will walk to Metrotown. Parent volunteers may be required depends on the class teacher's arrangement.
- 2- various grants available from CPF Burnaby. Details have been communicated with school admin to escalate to French Immersion teachers.
- Literacy Grant - French book subscription, CPF Burnaby will purchase three subscriptions to the Max Book Club up to \$250 for each Burnaby District French Immersion School, application due Jan 31, 2024
- Resource Grant - CPF Burnaby will consider requests up to \$250 per school from Burnaby District French Immersion Schools for new teacher resources, proposal required on or before Jan 31, 2024
- Fete des Arts - CPF Burnaby is offering to pay for 50% of the performance fee for a French cultural performance, up to \$500. Application due Jan 31, 2024

Grade 7 Graduation/Leaving Ceremony Committee (Vanessa):

So far Apples Sales, Neufeld Frozen goods in the fall. The plan is to do another Neufeld sale in the spring, as well as some hot lunches and freezes sales. There are some freezies left from last year's Graduation Committee that they will be selling. Started contacting vendors and getting quotes.



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Quebec Trip Fundraising Committee (Mariah):

So far Poinsettia sale in December, 4 snack sales and a Jazz event (off site) complete with a silent auction. It was a success so the plan is to do another one in late spring. Looking at another hot lunch and some more snack sales this spring as well as a Spring plant sale in time for Mother's day.

Fundraising Calendar

- September:
 - Mabel's Labels (PAC Tanja) – ongoing ✓
 - Apple Sales Sun-Oka Farms (Vanessa, Grade 7 Graduation Committee) ✓
 - October:
 - Neufeld Farms (Vanessa, Grade 7 Graduation Committee) ✓
 - November:
 - PAC Hot Lunch Fresh Slice (Thursday, Nov 16th) ✓
 - PAC Purdy's Christmas Campaign (Tanja Nov 03-27th) ✓
 - Poinsettias Sale (Mariah, Quebec Trip Committee) ✓
 - December:
 - PAC Hot Lunch Fresh Slice (Thursday, Dec 14th) ✓
 - Purdy's orders pick-up (Dec 5 & 6) ✓
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- January:
 - Snack Sale Jan 26 (Quebec Trip Committee)
 - February:
 - Hot Lunch (TBC) PAC Feb 01, Quebec Feb 14, Grade 7 Feb 28 or 29
 - Snack Sale (Grade 7) (TBC)
 - Scholastic Book Fair (TBC)
 - Purdy's Easter Campaign (Tanja)
 - Garden Works gift cards (TBC) and ReturnIt Fundraiser (TBC)
 - March:
 - Snack Sale (Grade 7)
 - Hot Lunch (TBC)
 - Purdy's Easter Delivery (TBC)
 - April & May:
 - Created by Kids for Mother's/Father's Day (PAC: Tanja)
 - Hot Lunch (PAC, Grade 7, Quebec)
 - June:
 - Sports Day Concession Stands (Grade 7 Graduation Committee TBC)
 - Freezes sale (Grade 7 Graduation Committee TBC)



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- **PAC Meetings Calendar/Future Meeting Dates**

	Executive Meetings (online)	General Meetings
January	Tuesday, January 16 th	Tuesday, January 30 th (TBC)
February	Tuesday, February 21 th	Monday, March 4th (TBC)
April	Tuesday, April 23 rd	Tuesday, April 30 th (TBC)
May	Tuesday, May 14 th	Wednesday, May 29 st (in person AGM)

- **Health & Safety:**

- Parking lot safety (Dover Street) update: Nelson has become more of an issue, there has been an improvement on Dover. District will repaint arrows showing the traffic flow.

- **Grounds Improvements:**

- Work is usually done in spring

- **Questions & Answers:**

- For Bruce: regarding the new project that is starting in May: clarification is required about the two new classrooms, and universal washrooms. Will there be boys' and girls' washrooms too? Is universal washroom to be accessible washroom? Bruce did not see the plans yet, and will communicate with us ones he does.

-----Meeting adjourned at 7:55pm.-----