



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

PAC (Parent Advisory Council) General Meeting

October 15, 2023 – 6:30- 7:25pm

Location: Zoom

Attendance: 6 - Veronica, Stephanie, Rohini, Aiza, Alexandre, and Josephine

PAC Executive Members: Tanja Scekcic Ivkovic (President/Chair), Rosalind Taylor (Vice-president/Vice-Chair), Debby Yao (Secretary)

Regrets: Patrick Hung (Treasurer), Mill Tsang (Canadian Parents for French (CPF) Representative), Ajlin Mehmedi (Secretary)

Marlborough Staff: Bruce Cornell (Principal)

1. Welcome & Land Acknowledgement

“We acknowledge the Coast Salish Nations of the *x^wməθkwəyá m (Musqueam)*, *Skwxwú7mesh (Squamish)*, and *Səlilw̓'ətəʔ/Selilwitulh (Tsleil-Waututh)* on whose unceded territories we live, work, and play.”

2. PAC Executive Team Introductions. Tanja showed where PAC information is to be found on the school website – PAC details, minutes, fundraisers, newsletter. Rosalind asked about adding a MunchaLunch Tab too. Bruce agreed to look into it.

3. September General Meeting minutes were approved. Motioned by Rosalind, seconded by Debby

4. Principal's Report (Bruce Cornell)

School Org Update

1061 students with new ones starting next week

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Staffing

Like last year, we continue to have teacher shortages for full time positions [21 unfilled positions]. When we left in June, all but one position had been filled.

I will know tomorrow but it looks like the grade 7 FRIMM position has been filled. I continue to work with HR on the grade 6/7 class.



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Cross Country

Thank you to, Ms Bucovaz. Ms. Pagnucco and others for coaching. The students have been practicing hard and The team did very well and represented Marlborough well.

Parking Lots

A reminder for the community that the parking lots are for staff only. They are not drop off or pick up locations. We understand the lack of parking in the neighbourhood and have had the Dover Street lot repainted to allow some pick up.

We encourage parents to park in a designated spot and not block the roadway through the lot. We ask parents not to use the lot between the Welcome Centre and DLRC building. With the construction and moving of the DLRC on the parking lot side, we have a large number of district vehicles using the space.

Pumpkin Patch

Have ordered 1100 pumpkins.

Donation request has gone out

Looking forward to the event.

Principal Bruce also announced Vice Principal Francine Giacomazza will be retiring at the end of the year. Bruce will discover options to expand raised sidewalk to 3-people width.

5. President's Report (Tanja S. I.)

Tanja talked about PAC and Gr. 7 communication through monthly newsletters and weekly emails that would include reminders about events and activities.

- Fall term fundraisers (September – December)
 - Fun Lunch: November & December are open for ordering. Vendors are FreshSlice, UmiSushi and Subway. There has been a small price adjustment due to the increase in costs and the help with the processing fees. Families will have an option to donate a \$2 or \$5 to either PAC and/or Gr. 7 Committee if they like. Our numbers are down compared to the last school year, before Lunch Lady.
 - Mabel's Labels ongoing: current balance is \$27, we get a cheque when we reach \$50
 - Created by Kids Art (launched Oct 15, order by Nov 6, delivery end of November): we have 31/45 divisions participating
 - Photo Fundraiser is open for bookings for November 4, 5 & 6, pick up of prints will be early December. The sessions will take place in the Music Room (West Building from 4pm – 9pm)
 - Neufeld Farms Frozen Goods is now open, until Nov 4, delivery will be Dec 3, after school



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- Purdy's Christmas Campaign: will open on Nov 1st, order by November 25, pick up early December
- Scholastic Book Fair is confirmed and will be from November 25-29, in the West Library, with each division having their assigned time slot, and having two openings after school from 3pm – 4pm. More details and volunteer sign up will go out soon.
 - Health & Safety/Grounds Improvements: School grounds and traffic safety; PAC received a response from the School District. The measures implemented and planned do not resolve the issues we have on the Royal Oak and its intersections. Tanja will check about "Radar Speed Signs" as an option and who would be the authority to approve something like that. (the email reply is on the last page of the minutes)*
 - Pumpkin Patch on Tuesday, October 29th: PAC will be in charge of organizing Hot Chocolate volunteers, making, serving, and funding the hot chocolate and helping the school with the pumpkins cost. The school is asking families to donate \$3/\$5/\$10.
 - Halloween Parade on Thursday, October 31st: PAC is hosting Coffee Meet-up for parents/grandparents from 9:00-9:30am. Tanja said PAC will approach a local Starbuck about a coffee donation. Roz (Vice-president) agreed to do it.
 - Recess Sport Equipment Order was placed by Rosemary (Head Teacher), and once it arrives PAC will recruit volunteers to help prepare, organize and distribute the equipment. Primary divisions will get a soccer ball, a playground ball, 3 hula hoops, 5 skipping ropes and 1 long skipping rope. Intermediate divisions will receive a soccer ball, a basketball, a volleyball, 5 skipping ropes and a long skipping rope. The items were approved by the school.
 - PAC's Standing Committees include Fundraising, Fun Lunch, Grade 7 Graduation Committee, and Book Fair Committee
 - Volunteers can sign up online for both Fun Lunch and Hot Chocolate Event.

6. Treasurer's Report (Tanja S. I. for Patrick Hung)

- Bank Account balances for the period ending Oct. 14, 2024 were as follows:
 - Gaming: \$20,819.15
 - Income: \$18,612.41
 - Fundraising (not used): \$0.15
 - Membership Shares (not used): \$395.89
 - SchoolCash Online: \$802.23 (leftover from Grow our Garden Fundraiser from 2023/24)
 - The Gaming Grant funds for 2024/25 in the amount of \$20,740 were deposited by the province. This was \$1,294 more than budgeted.



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- The large disparity between Fundraising Income & Fundraising Expenses is due to funds already raised for the Oct. 28 Gr7 Fun Lunch being deposited to the PAC bank accounts, but expenses not yet incurred for this lunch.
 - Funds raised by the Fun Lunches, net of expenses, are expected to be about:
 - Oct. 4: \$1,963.38 minus Juice Boxes & Chips
 - Oct. 28 (Gr7): \$2,041.52 minus Juice Boxes & Chips
- Budget Amendments sought, everyone was in favour:
- Amend Community Gaming Grant to \$20,740. Motioned by Rohini, seconded by Rosalind
 - Amend Classroom Supplies & Resources ELL to ELL, LSS & Music Teachers and amend the amount to \$1,050. (based on 14 F/T positions X \$75) Motioned by Rosalind, seconded by Stephanie
 - Amend Bank Charges to \$200 for eTransfer charges. Motioned by Rosalind, seconded by Stephanie
 - Amend BCCPAC Membership to \$100. Motioned by Rosalind, seconded by Rohini
 - Amend Field Trips to \$1,830 (Income) & \$20,640 (Gaming). Motioned by Rosalind, seconded by Rohini

7. CPF (Canadians Parents for French) Bruce in Mill's absence

CPF will not be funding Movie for all French Immersion schools/divisions this school year. Instead, the schools will get some funds to bring in programs, such as last year's "Will & Sika" Concert to their schools, or magic shows.

8. Fun Lunch Committee (Tanja in Cassandra's absence, shared under President's report)

9. Grade 7 Graduation Committee (Tanja in Cassandra's absence)

The committee was formed on Oct 16.

- Apple Sales Sun-Oka Farms (Grade 7) They will have 2 more rounds in November.
- Fundraising Punch Cards can be purchased on MunchaLunch. Gr. 7 will use them for all snack sales, freezes sales, concession stands on the Sports Day, etc.
- Next Meeting Nov 13 at 6:30pm at the Library

10. No new nominations for DPAC Representatives and Member-at-large positions were received. In the absence of DPAC Representative, other PAC Executive Members can attend the DPAC meetings and vote.

11. Communication:

School Website: <https://marlborough.burnabyschools.ca/>

PAC: marlboroughpacd41@gmail.com

Grade 7. Committee: marlboroughgrad@gmail.com



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Reporting Absences: 604-296-9021 press 2

12. General Meeting Schedule

November*	Mon, Dec 02 (Zoom)
January	Mon, Jan 20 (Zoom)
February	Mon, Feb 24 (Zoom) TBC
April	Mon, Apr 14 (Zoom)TBC
May AGM	Mon, May 26 (in-person) TBC

*The Answer from the School District regarding the traffic safety

Marlborough PAC <marlboroughpac04@gmail.com>
to: Bruce, Tanja

Good morning **Bruce**,
Thank you for your email. We will discuss it at our next Executive and General Meeting and I will get back to you.

I have a good day,
Tanja Saeki, Advisor
Marlborough PAC Chair

On Wed, Oct 2, 2024 at 9:57 AM **Bruce Khunguray** <Bruce.Khunguray@burnaby.ca> wrote:
Hello Marlborough PAC,

I thank you for reaching out. I have connected with the City regarding their plans with dealing with traffic in the Marlborough neighbourhood and I understand there has also provided an update at a recent PAC meeting.

This past summer the City implemented school zone improvements by installing a new speed bump on Sanders Street and updated pick up/drop off regulations signs. Raised sidewalks along the west leg of Sanders & Marlborough Ave are part of the long-term improvements that are under design. The long-term improvements have yet to be scheduled as they are dependent on the City's budget process. The City has limited ability to implement traffic calming measures on the other streets in the area as these are major arterials.

The District will be looking into installing raised sidewalks on the private road on the school property next summer. Unfortunately, we do not have the ability to add Crossing Guards as we are provided a fixed amount of funding from the City for this service.

Thanks,
Bruce Khunguray, CPA, CMAA
Secretary-Treasurer
Burnaby School District
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From: Marlborough PAC <marlboroughpac04@gmail.com>
Date: June 18, 2024 at 11:29:50 AM EDT
To: Jill Koenigsmann <jill.koenigsmann@burnabyschools.ca>, Kristin Schindler <Kristin.Schindler@burnabyschools.ca>, Cary Wong <cary.wong@burnabyschools.ca>, Jen Maciel <Jen.Maciel@burnabyschools.ca>, Lora Hayes <Lora.Hayes@burnabyschools.ca>, Mikiel Soodkarnonon <Mikiel.Soodkarnonon@burnabyschools.ca>, Peter Cochi <Peter.Cochi@burnabyschools.ca>
Cc: Bruce Cochi <Bruce.Cocho@burnabyschools.ca>
Subject: Fwd: Traffic Safety Concerns - I can Marlborough Elementary

Q&A summary:

- Bruce: needs to request from district to look at editing MunchonLunch.
- Tanja: will look for parent volunteers for fundraising events
- Bruce: school website has some lost link and needs to be fixed
- Bruce: On Oct 25th ProD day, the East Field will be off limit for the crew to do some grounds levelling.

Meeting adjourned at 7:25pm Next General Meeting: December 2nd, 2024, at 7:30pm on Zoom