



# École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

## **PAC (Parent Advisory Council) General Meeting Minutes**

*December 9, 2024 – 6:35- 7:18pm - Location: Zoom*

**Attendance:** 4 additional parents - Ray, Stephanie, Binal, Shailesh

**PAC Executive Members:** Tanja Šćekić Ivković (President/Chair), Rosalind Taylor (Vice-president/Vice-Chair), Mill Tsang (Canadian Parents for French (CPF) Representative)

**Regrets:** Patrick Hung (Treasurer), Ajlin Mehmedi (Secretary), Debby Yao (Secretary)

**Marlborough Staff:** Bruce Cornell (Principal)

### 1. Welcome & Land Acknowledgement

“We acknowledge the Coast Salish Nations of the *xʷməθkʷəy̓əm* (*Musqueam*), *Skwxwú7mesh* (*Squamish*), and *Səlilw̓ətəʔ/Səlilw̓itlh* (*Tsleil-Waututh*) on whose unceded territories we live, work, and play.”

2. October 21, 2024 General Meeting Minutes were approved and are available on the School Website. Motioned by Rosalind, Seconded by Mill.

### 3. Principal’s Report (Bruce Cornell)

#### 1. Scholastic Book Fair

a. Thank you for all your hard work on the Scholastic Bookfair. It was well attended, and the staff and I appreciate all your hard work on another successful bookfair

#### 2. School Org Update

a. 1069 students with new ones starting next week

#### 3. Staffing

a. Mr. Wong will be our new VP. He has come by and met with the office staff and will be by again later this week.

b. He is coming to us in an acting role but is a great fit for our school

#### 4. Volleyball

a. Thank you to, Ms Davis, Ms. Selig, Ms Dare and Ms Morris for coaching. The students practiced and played hard.

b. Both the rec teams and competitive teams did well and represented the school well

#### 5. Parking Lots

a. A reminder for the community that the parking lots are for staff only. They are not drop off or pick up locations. We understand the lack of



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parking in the neighborhood and have had the Dover Street lot repainted to allow some pick up. \*We encourage parents to park in a designated spot and not block the roadway through the lot

b. We ask parents not to use the lot between the Welcome Centre and DLRC building. With the construction and moving of the DLRC on the parking lot side, we have a large number of district vehicles using the space.

## 6. West Kitchen

- a. Need to work on getting items from PAC to the East Kitchen for storage
- b. Kitchen will be available for use for things but not storage.
- c. I am working with the district to create a Community cupboard to help families who need support with food

## 5. President's Report (Tanja Š. I.)

Tanja repeated about PAC and Gr. 7 monthly newsletters and weekly emails (every Wednesday) that would include reminders about events and activities.

- Fall term fundraisers (September – December)
  - Fun Lunch: last date for this term is December 13 (hosted by Gr. 7)
  - Mabel's Labels is an ongoing fundraiser, with delivery to home.: current balance is \$26.96, cheque is issued after reaching \$50
  - Created by Kids Art - the art was delivered November 28 & 29. We had 150 orders, and got \$1,867 back that will go towards "Classroom Supplies and Resources"
  - Photo Fundraiser – the photos were delivered to the school and are ready for pick up. The proceeds \$1125 were transferred to PAC Account.
  - Neufeld Farms Frozen Goods were delivered on Dec 3. Total proceeds of \$907 (out of that amount \$124 was transferred to BFLP as their share, based on the BFLP parents who supported the fundraiser. By opening our fundraiser to our community members we were able to reach the minimum amount required for free delivery.
  - Purdy's Christmas Campaign – items were delivered and picked up, except for one box of items. We should be receiving it tomorrow. Cheque to \$ 729.10 will be sent to PAC in the coming weeks.
- Scholastic Book Fair was a great success with over \$14000 in total sales. We will get back 50% after the tax in Scholastic Dollars. The worksheet was submitted, and we will have our balance information in a couple of weeks. We are so happy that the students, families, and teachers enjoyed the fair. Big thanks to all the volunteers, the school staff for their support, and a special thank you to our amazing Teacher Librarian, Mr. Irwin.
- Health & Safety inc. Grounds Improvements and traffic safety:



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- PAC received a response from the School District regarding the traffic safety concerns and requests, mentioning "The City has limited ability to implement traffic calming measures on the other streets in the area as these are major arteries." On the City of Burnaby website, there is the Recommendation Summary for Elementary School Traffic and Safety Study [Elementary School Traffic and Safety Study | City of Burnaby](#) which identifies traffic calming measures, including speed reader board, as a planned improvement for our school. PAC will send a reply to the School District and a request to the City for clarification.
- First Aid Attendants question: Rosalind asked Bruce about the protocol when the students get hurt during recess and lunch break play time. Bruce clarified that there are no First Aid Attendants designated to helping the students. The protocol is that if anyone is hurt, the student is to come to the office (West and East) to get help such as ice or band aid or if parents need to be called, etc. If a student cannot walk to the office, others should look for a supervisor on the field to get help. During the recess, the students are supervised by the teachers, and during the lunch play time, by the noon supervisors. Supervisors wear vests for easier identification on the fields.
- Recess Sport Equipment: Starter kits were delivered, prepared (marked with room numbers, balls were inflated) and distributed to all the divisions. Thank you to all the volunteers who helped. Primary divisions got a soccer ball, a playground ball, 3 hula hoops, 5 skipping ropes and 1 long skipping rope. Intermediate divisions received a soccer ball, a basketball, a volleyball, 5 skipping ropes and a long skipping rope. The items were approved by the school, the orders were placed by Ms. Venos, the Head Teacher.
- Classroom Supplies & Resources – Art Fundraiser proceeds of \$1,867 were topped up by the PAC, and a cheque to \$ 5500 was issued to the school (\$4500 for 45 divisions and \$1050 for ELL, LSS and Music Teachers)

## 6. Treasurer's Report (Tanja Š. I. for Patrick Hung)

- Bank Account balances for the period ending Nov. 16, 2024 were as follows:
  - Gaming: \$20,719.15
  - Income: \$24,727.82
  - Fundraising (not used): -
  - Membership Shares (not used): \$5.00
  - Grade 7 Graduation Committee: \$5,523.04
  - SchoolCash Online: \$802.23 (leftover from Grow our Garden Fundraiser from 2023/24)



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## 7. CPF (Canadians Parents for French) (Mill T.)

- French to go:
  - Valerie Tremblay, Sunshine Coast, BC +1 604-993-0174 [www.frenchtogo.ca](http://www.frenchtogo.ca)
  - FRENCH EXCHANGE PROGRAM
  - Reciprocal Language Exchange Programs
  - Foster genuine bilingualism for your child through an enriching experience with our Reciprocal
  - Language Exchange in France program. Immerse them in a transformative journey that goes beyond language acquisition, creating a reciprocal exchange that enhances linguistic skills and cultural understanding. There are several options 3 months, 6 months. Varying cost based on the option picked ex: \$3800 for 4 months + flight + cost when other child is with you (food etc). Suitability needs to be a match. This is not guaranteed and can take up to 2 years to match. In order to avoid homesickness children are kept busy with extracurricular. There is no minimal amount of French/English speaking skills
- New memberships:
  - Membership drive is finished
  - Membership is free now Join CPF - Canadian Parents for French - National
- Treasure report:
  - \$600 Grant Patinage
  - \$3500 French Film Festival
  - \$750 Fete De Arts (Performance)
  - \$450 Ecole des loisirs
- La fete de Noel , Christmas party on Friday, Dec 20, at 6 pm, Jubilee Church at Ruble and Gray,
- Patinage Ice Skating: 24 Dec at 3:30 pm, Canlan Sports- Scotia Barn Rosemary Brown Recreation Centre 7789 18th St, Burnaby BC. Will ask families for donation so that it is not a revenue
- French Film Festival: Willington Church is a possibility or Jubilee Church (movie night)
- French Lessons: Advance French was cancelled due to registration; Level 1 was split into 2 groups with 12 students in each class. Jan 2025 will be the next French lesson session
- On hold till 2025:
  - BBQ - Discussion deferred to Apr 2025
  - Summer camp - Discussion deferred to Jan/Feb 2025

Next meeting: December 10, 2024

## 8. Fun Lunch Committee (Tanja in Cassandra's absence, shared under President's report)

## 9. Grade 7 Graduation Committee (Tanja in Cassandra's absence)

- Fundraising Punch Cards: purchasing through MunchaLunch and in person during the Book Fair, and after school on selected dates. Gr. 7 will use them for all snack sales, freezes sales, concession stands on the Sports Day, etc. They come in \$5 and \$10 option.
- SunOak Apples, last third round closed November 22.
- Next Meeting January 15th at 6:30pm at the library

10. No new nominations for DPAC Representatives and Member-at-large positions were received. In the absence of DPAC Representative, other PAC Executive Members can attend the DPAC meetings and



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vote.

## 11. Communication:

School Website: <https://marlborough.burnabyschools.ca/>

PAC: [marlboroughpacd41@gmail.com](mailto:marlboroughpacd41@gmail.com)

Grade 7. Committee: [marlboroughgrad@gmail.com](mailto:marlboroughgrad@gmail.com)

Reporting Absences: 604-296-9021 press 2

## 12. General Meeting Schedule

January	Mon, Jan 20 (Zoom)
February	Mon, Feb 24 (Zoom) TBC
April	Mon, Apr 14 (Zoom)TBC
May AGM	Mon, May 26 (in-person) TBC

\*The Answer from the School District regarding the traffic safety

**Marlborough PAC** <marlboroughpacd41@gmail.com>  
to Ishver, Bruce

Good morning **Ishver**,  
thank you for your email. We will discuss it at our next Executive and General Meeting and I will get back to you.

Have a good day,  
Tanja Sceck Ivkovic  
Marlborough PAC Chair

On Wed, Oct 2, 2024 at 9:27 AM **Ishver Khunguray** <ishver.khunguray@burnabyschools.ca> wrote:  
Hello Marlborough PAC,

Thank you for reaching out. I have connected with the City regarding their plans with dealing with traffic in the Marlborough neighbourhood and I understand Bruce has also provided an update at a recent PAC meeting.

This past summer the City implemented short-term improvements by installing a new speed hump on Sanders Street and updated pick up/drop off regulation signs. Raised sidewalks along the east leg of Sanders & Marlborough Ave are part of the long-term improvements that are under design. The long-term improvements have yet to be scheduled as they are dependent on the City's budget process. The City has limited ability to implement traffic calming measures on the other streets in the area as these are major arteries.

The District will be looking into installing raised sidewalks on the private road on the school property next summer. Unfortunately, we do not have the ability to add Crossing Guards as we are provided a fixed amount of funding from the City for this service.

Thanks,  
**Ishver Khunguray, CPA, CGA**  
Secretary-Treasurer  
Burnaby School District  
4054 Norfolk Street, Burnaby, BC V5G 0C3  
604-296-6900 Ext. 661003  
[ishver.khunguray@burnabyschools.ca](mailto:ishver.khunguray@burnabyschools.ca)

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From: Marlborough PAC <marlboroughpacd41@gmail.com>  
Date: June 19, 2024 at 10:28:58 AM PDT  
To: Bill Brassington <bill.brassington@burnabyschools.ca>, Kristin Schneider <Kristin.Schneider@burnabyschools.ca>, Gary Wong <gary.wong@burnabyschools.ca>, Jen Mezei <Jen.Mezei@burnabyschools.ca>, Larry Hayes <Larry.Hayes@burnabyschools.ca>, Mikelle Sasakamoose <Mikelle.Sasakamoose@burnabyschools.ca>, Peter Cech <Peter.Cech@burnabyschools.ca>  
Cc: Bruce Cornell <Bruce.Cornell@burnabyschools.ca>  
Subject: Fwd: Traffic Safety Concerns - Ecole Marlborough Elementary

Meeting adjourned at 7:18pm. Next General Meeting: January 20<sup>th</sup>, 7-8pm Zoom (the link can be found in the January 15<sup>th</sup> PAC News email)