



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

PAC (Parent Advisory Council) General Meeting Minutes

January 20th, 2025 – 7:05pm-7:44pm - Location: Zoom

Attendance: 9 additional parents

PAC Executive Members: Tanja Ščekić Ivković (President/Chair), Rosalind Taylor (Vice-president/Vice-Chair), Ajlin Mehmedi (Secretary), Debby Yao (Secretary)

Regrets: Patrick Hung (Treasurer), Mill Tsang (Canadian Parents for French (CPF) Representative)

Marlborough Staff: Bruce Cornell (Principal), Mike Wong (Vice-Principal)

1. Welcome & Land Acknowledgement

Tanja welcomed all the parents, the Principal and our new Vice Principal.

“We acknowledge the Coast Salish Nations of the *xʷməθkʷəy̓əm (Musqueam)*, *Skwxwú7mesh (Squamish)*, and *Səlilw̓ətəʔ/Selilwitulh (Tsleil-Waututh)* on whose unceded territories we live, work, and play.”

2. December 9th, 2024 General Meeting Minutes were approved and are available on the School Website. Motioned by Ajlin, Seconded by Rosalind.

3. Principal's Report (Bruce Cornell)

1. School Org Update
 - a. 1070 students with new ones starting next week
2. Staffing
 - a. Mr. Wong has returned from his Educational Leave
 - b. Mr. Graham is filling in for Ms. Johnson until the end of February, Divisions 25
 - c. We are still looking for a replacement for Ms. Geary, Division 37, French Immersion
3. Basketball
 - a. The season started last week. Thank you to Mr. Hoffard, Ms. Davis, Ms. Dare and Ms. Custodio for helping coach the teams
 - b. We have over 100 kids playing or practicing!
4. Parking Lots
 - a. A reminder for the community that the Nelson Street parking lot is for staff only. It is not drop off or pick up location.
 - i. We encourage parents to park in designated spots and not block the roadway through the lot on Dover Street
 - b. We ask parents not to use the lot between the Welcome Centre



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

and DLRC building. With the construction and moving of the DLRC on the parking lot side, we have many district vehicles using the space.

5. High School Articulation
 - a. We are in the process of transitioning kids to their catchment high schools.
 - b. High schools are projecting full in our area and based on initial looks at numbers Cross and Out of District applications will be limited and most likely not have any students taken from the list.
6. February is registration Month
 - a. If you have a Kindergarten aged student, please register during February.
 - b. Please remember if registering for French Immersion, please register in the English Program first and then complete the French application.

4. Vice-principal's Introduction (Mike Wong)

"My name is Mike Wong and I have been an educator for 23 years. I have worked here in BC in both Burnaby and Vancouver, as well as spending 4 years teaching in Ontario. Most of my time has been spent in Secondary schools, teaching math, social studies and supporting students with diverse learning needs. Most recently, I worked on the District's Staff Development Team, providing professional development opportunities for staff in the areas of numeracy, assessment, educational technology and advanced learning. Before that, I was the Social Studies Department Head and Technology Liaison at Ecole Alpha Secondary. I have really enjoyed my first few weeks at Marlborough, and I can't wait to connect more with the Husky Community."

5. President's Report (Tanja Š. I.)

Tanja repeated about PAC and Gr. 7 monthly newsletters and weekly emails (every Wednesday) that would include reminders about events and activities.

- Fun Lunch – Winter Term Dates, hosted by PAC and Gr. 7: Jan 17, Jan 31, Feb 7, Feb 26 & Mar 10 [MunchaLunch | School Lunch Ordering and Fundraising Online](#)
- Winter Term Fundraisers:
 - West Coast Seeds – closes January 24!
<https://fundraising.westcoastseeds.com/pages/organizations/ecole-marlborough-school>
 - Mabel's Labels (ongoing) ['Mabels Labels: Support a fundraiser](#)
 - Fund Scrip Gift Cards Fundraiser (ongoing)
<https://www.fundscrip.com/support-a-group/EKE2HQ>



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

- Scholastic Book Fair – current balance is \$5,177.81. PAC proposed and the school agreed to allocate \$35 for each division to purchase classroom resources. The orders will be placed before February 14th to take advantage of the tax break.
- Health & Safety/Grounds Improvements:
 - Traffic Safety & Concerns: PAC submitted a request online to the City of Burnaby to request specific improvements that are planned for our school, referring to the City’s [Elementary School Traffic and Safety Study | City of Burnaby](#) PAC also emailed the School District requesting the same information.
- Marlborough Carnaval: PAC offered to support the Carnaval by contributing to Maple Taffy Making event. The school decided against it this year due to logistics concerns. It will be revisited next year. This year PAC will be providing Maple Cookies for all the students and staff to be distributed on the last day of the Carnaval Feb 13.
- Thank you to all the volunteers!
 - Recess Sport Equipment Volunteers that helped inflate, mark, sort and deliver the equipment for 45 divisions on November 15, 2024: Carol, Daria, Serena, Stephanie, Tabatha, Tanja, Vicki
 - Art Fundraiser Volunteers who helped sort all the art products in the last week of November 2024: Monica, Paddy, Sunita, Tanja
 - Book Fair Volunteers who helped before, during and after our November 2024 Fair: Abi, Abimbola, Arezoo, Cassandra, Carrie, Carol, Cheryl, Debby, Ethan, Elsi, Jing, Katie, Kai, Luh, Monica, Monisha, Mandy, Paddy, Penghan, Rosalind, Tabbatha, Sandy, Serena, Sima, Stephanie, Sunita, Susan, Vicki, Tanja
 - Thank you to all the fun lunch volunteers! We will include the list at the end of May after our last fun lunch for the year.

6. Treasurer’s Report (Tanja Š. I. for Patrick Hung)

We are on track with our fundraising. Bank Account balances for the period ending January 18, 2025 were as follows:

- Gaming: \$20,719.15
- Income: \$13,781.92
- Fundraising (not used): -
- Membership Shares (not used): \$5.00
- Grade 7 Graduation Committee: \$7,731.26
- SchoolCash Online: \$802.23 (leftover from Grow our Garden Fundraiser from 2023/24)



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

7. CPF (Canadians Parents for French)

CPF is looking for a venue for a French Film. It used to take place in the Silver City. The school was proposing Feb 21st.

9. Grade 7 Graduation Committee (Tanja in Cassandra’s absence)

- Next Meeting February 5th at 6pm in the library
- Magic Show will take place on April 9th in the West Gym. Tickets will go on Sale in February through MunchaLunch.

10. Q&A:

- Tanja: Could Marlborough Host Movie nights or French Film if we got a licence? Bruce: There is an issue of space availability. Both East and West Gyms are rented out through the School District and we would need to plan well ahead of time to secure the dates we want. The other issue is that the East Gym doesn’t have the PA system that would be needed for the movies.
- Tanja: Is PA system something that PAC could fundraise for? Bruce: will check and get back to PAC
- Bruce: one item that the school could use help with is purchasing a new, bigger Emergency Supplies Bin. He will look into it and present us some quouts.

11. Communication:

School Website: <https://marlborough.burnabyschools.ca/>

PAC: marlboroughpacd41@gmail.com

Grade 7. Committee: marlboroughgrad@gmail.com

Reporting Absences: 604-296-9021 press 2

12. General Meeting Schedule: We agreed to move our online meetings to 7pm to see if that might bring in more parents.

February	Mon, Feb 24 (Zoom) at 7pm
April	Mon, Apr 14 (Zoom) at 7pm
May AGM	Mon, May 26 (in-person) at 6:30pm

Meeting adjourned at 7:44pm.

Next General Meeting: February 24th, 7-8pm Zoom (the link can be found in the February 19th PAC News email)