



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

PAC (Parent Advisory Council) General Meeting Minutes

Monday, October 27, 2025 – 6:30pm-7:10pm

Location: Zoom

Attendance

- PAC Executive: Rosalind Taylor (Chair), Tanja Scekic Ivkovic (Vice-Chair), Yedian Cheng (Treasurer), Stephanie Baker (Secretary #1), Winnie Wang (DPAC Representative), Mill Tsang (CPF Representative), Cassandra Vandusen (Member-at-Large), Borching Wang (Member-at-Large)
- School Representative(s): Bruce Cornell (Principal), Deanna Sue (Vice-Principal)
- Parents: 3 additional
- Regrets: Swetha Suresh (Secretary #2)

Agenda

1. Welcome and land acknowledgement: we acknowledge and thank the Coast Salish peoples whose unceded territory we are gathered on
2. Approval of September 23, 2025 General Meeting minutes
 - Motion to approve, seconded; approved
3. Principal's Report (Bruce Cornell)
 - Please see attachment at end of minutes
4. President's Report (Rosalind Taylor)
 - Pumpkin Patch Event — Wednesday Oct 29
 - Sign up for parent volunteers to serve hot chocolate
 - Halloween Parade & PAC Coffee meet-up — Friday October 31
5. Treasurer's Report (Yedian Cheng)
 - Financial Statement
 - PAC 2025/26 Annual Budget Amendment
 - Added \$80 for additional ELL teacher classroom supplies
 - Added \$500 for two notice boards, one for each building
 - Motion to approve, seconded; approved
 - Ms Sue requested cutlery for children who forget; PAC to discuss and approve
6. DPAC Representative Report (Winnie Wang)
 - Feedback form for parents to fill out to help shape the future of Burnaby schools
 - <https://docs.google.com/forms/d/e/1FAIpQLSc7W396x7JGf8k4LTGtrvzM4aIUJcHslvQ075tgVXxqKcTtUA/viewform>
7. CPF (Canadians Parents for French) Report (Mill Tsang)
 - Flyer for French lessons for parents, registration open until Oct 30



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8. Fun Lunch Committee (Cassandra Vandusen)

- Fall session dates & vendors
- Next dates Nov 5 and Nov 19, Dec 1 and Dec 12
- Currently Fresh Slice, Subway and Umi Sushi
- Tacofino may be interested

9. Book Fair Committee (Tanja Scekcic Ivkovic)

- November 3rd – 7th (Library)
- Set up this Thursday and Friday, teacher preview Friday
- Parents can join during their child's time slot (preferred) or after school
- Volunteer sign-up

10. Fundraising Committee (Tanja Scekcic Ivkovic)

- Ongoing: Mabel's Labels, Cobs Bread, Me'n'Ed's Pizza
- Seasonal: Family Photos Mountain West, Purdy's Christmas, Neufeld Farms, Poinsettias (ordering in November for pickup in December)
- Apples being delivered during pumpkin patch, next fundraiser has opened and closes Nov 13
- Cash donations

11. Health & Safety

- Training for crossing guards on Royal Oak and Dover
- Garbage on school grounds — approached city about garbage cans just outside of school grounds
- Nelson parking lot only for staff — no drop-off or pickup

12. Grade 7 Grad committee

- Will be started up soon
- Fundraising

13. Grounds Improvements

- Hope to get hopscotch repainted in spring
- Looking into installing benches around European Chestnut above east field

14. Nominations for PAC Executive remaining DPAC Representative position

- No nominations, position remains open

15. Communication

- School Website: <https://marlborough.burnabyschools.ca/>
- PAC Facebook Page: [École Marlborough Elementary | Burnaby BC | Facebook](#)
- PAC: marlboroughpacd41@gmail.com



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Hot Lunch: marlboroughfunlunch@gmail.com

- Book Fair: marlboroughbookfair@gmail.com
- Reporting Absences: 604-296-9021 press 2

16. General Meeting Schedule will be available on the School Website

<https://marlborough.burnabyschools.ca/>

17. Questions & Answers

18. Motion to adjourn meeting, seconded; meeting adjourned at 7:10pm

Next General Meeting: Wednesday Nov 26, 2025 6:30pm, Zoom

Principals notes PAC Meeting

October 27

1. School Org Update

1027 students with new ones starting next week

44 divisions with the new class added in September

15 FRIMM, 29 English

We continue to grow weekly, we have had 7 new registrations over the past 5 days.

We were lucky and moved three days earlier this year than last.

2. Staffing

Ms. Pagnucco is going to extend her maternity leave until September, I am waiting for confirmation from district as to what the next steps are.

3. Volleyball

A new season has started, grade 7's are participating in league play. We have about 70 kids playing volleyball this year

Thanks to Ms. Custodio, Ms. Ames, Ms. Zappone, Ms. Sue and Mme Ting for coaching

4. Pumpkin Patch

Schedule has been sent out to teachers



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Kids coming on Wednesday to help set up around 8:30

Pumpkin patch will start around 9:30

5. School Website

Best way to keep up to date is check the website frequently. All information we receive to share is posted on the website.

Calendar has been populated to share important dates with the community.

Bruce Cornell

Principal, Ecole Marlborough Elementary

6060 Marlborough Avenue

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marlborough.burnabyschools.ca

Please note my email has changed to: bruce.cornell@burnabyschools.ca