



École Marlborough Elementary School

6060 Marlborough Avenue, Burnaby, B.C. V5H 3L7 Phone: (604) 296-9021

PAC (Parent Advisory Council) General Meeting

Tuesday, April 28th, 2026 – 6:30pm-7:30pm

Location: Zoom

Attendance:

PAC Executive: Chair – Rosalind Taylor, Vice-Chair – Tanja Scekcic Ivkovic, Treasurer – Yedian Cheng, Secretary #1 – Stephanie Baker, Member-at-Large – Borching Wang, Member-at-Large – Cassandra Vandusen

School Representative(s): Principal - Bruce Cornell, Vice-Principal - Deanna Sue

Regrets: DPAC Representative – Winnie Wang, CPF Representative – Mill Tsang, Secretary #2 – Swetha Suresh

Welcome:

Before we start, we would like to acknowledge that the City of Burnaby is located on the unceded territories of the Musqueam, Squamish and Tsleil-Waututh Nations, on which we learn and teach.

Agenda:

1. President's report (Rosalind Taylor)
 - a. Approval of Feb 24, 2026 General Meeting minutes & March 31, 2026 Extraordinary Meeting for Emergency supplies (Stephanie)
 - i. Moved (Tanja), seconded (Edie); approved
 - b. Emergency preparedness phase 1 fundraisers are underway
 - c. Student led conferences May 7, early dismissal 1:45. PAC table to encourage new parents to join
 - d. May 27 welcome to Kindergarten, PAC table
2. Principal's report (Bruce Cornell)
 - a. School org: 1025 students
 - i. Projections: staffed for 43 divisions next year, down one in English
 - b. Track and field has wrapped up; thank you to staff who coached. Ultimate frisbee is happening.
 - c. Locking gate at Royal Oak and Sanders – fire marshal has to ask city but thinks it should be fine
 - d. District in potential budget shortfall situation after arbitration on paying teachers; appealing to provincial government for help with funds; budget not complete yet
3. Treasurer's Report (Yedian Cheng)
 - a. Annual budget amendments approved at our last general meeting:



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- i. Emergency Preparedness (storage container and classroom grab-and-go kits) - \$25,000
 - ii. Outdoor Classroom East Field - \$8000
 - b. We had a \$1211 surplus from the Pumpkin Patch, but overall we will have a shortfall due to Emergency Supplies budget
4. DPAC Representative Report (Winnie Wang)
 - a. Parents can provide budget feedback to district at budget@burnabyschools.ca by May 15 at noon
 - b. Budget approval – public meeting and budget presentation to Burnaby School Board trustees May 26, budget submitted to Ministry of Education May 27
 - c. DPAC appreciation event May 25 at Burnaby Mountain Secondary
 - d. AGM June 1
 - e. Can sign up for newsletters on DPAC website
5. Canadian Parents for French Report (Mill Tsang)
 - a. French classes for parents starting this week
 - b. French summer camp in July
6. Fun Lunch Committee (Cassandra Vandusen)
 - a. COBS – had lunch on April 15, went very well, children enjoyed and parents ordered more to take home. Minor issues with sorting and delivery but will be corrected and we are looking to add another day
 - b. Hoping to get White Spot for sports day
7. Fundraising Committee (Tanja Scekcic Ivkovic)
 - a. Ongoing: Mabels' Labels and Cobs Bread
 - b. Me'n'Ed's Pizza (Roz): no reply since January, Roz to follow up in person
 - c. Neufeld Farms – ends May 7, delivery May 14
 - d. DFSC greeting cards – available through Munchalunch
 - e. Growing Smiles plants – ends May 7, delivery May 21
 - f. Created by Kids Art – order by May 11
 - g. Cash donations for Emergency Preparedness – through e-transfer (no tax receipt), School Cash Online (tax receipt)
8. Grade 7 Grad committee
 - a. Grad photos have been taken – retakes only by appointment before May 8
 - b. Freezie sales planned
9. Health and Safety
 - a. Parking lots – parents still using Nelson lot – for staff only!
 - b. Dover parking lot – one direction only, to keep traffic moving



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- c. Garbage – pack in pack out
10. Grounds improvements
 - a. East field outdoor classroom – need to go pick out benches
 11. Content of assembly videos – parental content notification protocol
 - a. Video used in Pink Shirt Day assembly depicted kissing
 - b. Concern wasn't noted during planning of assembly; will have stricter procedure to vet content moving forward
 12. Election of new Executive Committee Members at upcoming AGM – Call for nominations (for PAC constitution and meeting minutes see school website <https://marlborough.burnabyschools.ca/>)
 - a. Chair
 - b. Vice-Chair
 - c. Treasurer
 - d. Secretary (2 positions)
 - e. DPAC (District Parent Advisory Committee) Representative (2 positions)
 - f. Member-at-Large (2 positions)
 - g. CPF (Canadian Parents for French) Representative
 13. Communication
 - a. School Website: <https://marlborough.burnabyschools.ca/>
 - b. PAC Facebook Page: [École Marlborough Elementary | Burnaby BC | Facebook](#)
 - c. PAC: marlboroughpacd41@gmail.com
 - d. Hot Lunch: marlboroughfunlunch@gmail.com
 - e. Book Fair: marlboroughbookfair@gmail.com
 - f. Reporting Absences: 604-296-9021 press 2
 14. Questions and Answers:
 - a. Request from principal to only have granola bar and no juice box at Sports Day, as most juices didn't get finished and had to be dumped out – option to give out at end of day

Meeting adjourned 7:30pm

Next General Meeting: AGM and Executive Committee Elections
May 27, 2026, in the Library from 6:30-8:00pm



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